

BOARD OF SUPERVISORS

Brown County



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PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair
Pat La Violette, Vice Chair
Bill Clancy, Andy Nicholson, Guy Zima

PUBLIC SAFETY COMMITTEE

Wednesday, October 7, 2015

4:30 P.M.

**Brown County Sheriff's Office
2684 Development Drive, Green Bay**

**** NOTE TIME & LOCATION ****

**** PLEASE BRING BUDGET BOOK ****

**(COMBINED OCTOBER REGULAR AND
NOVEMBER BUDGET MEETING)**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE
ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of September 2, 2015.

Comments from the Public.

***** Please Note:*** Although the committee is meeting before October County Board, Budget Items will be on the November 4th Board of Supervisors meeting.

**** BUDGET REVIEW ****

REVIEW OF 2016 DEPARTMENT BUDGETS

1. **Medical Examiner:** Review of 2016 department budget.
2. **District Attorney:** Review of 2016 department budget.
3. **Court System:** Review of 2016 department budget.
4. **Public Safety Communications:** Review of 2016 department budget.
 - a. Resolution Approving New or Deleted Positions during the 2016 Budget Process – Public Safety Communications.
5. **Sheriff:** Review of 2016 department budget.
 - a. Resolution Approving New or Deleted Positions during the 2016 Budget Process – Sheriff's Department.

NON-BUDGET ITEMS

6. **Review Minutes of:**
 - a. Criminal Justice Coordinating Board (July 16, 2015).
 - b. Fire Investigation Task Force Board of Directors (June 18, 2015).

- c. Local Emergency Planning Committee – LEPC (September 8, 2015).
- d. Traffic Safety Commission (July 16, 2015).

Communications

- 7. Communication from Supervisor Nicholson re: Requesting the State of WI/Brown County to refund the whole amount of the Stadium Tax in a form of a rebate to the residents of Brown County. *Referred from September County Board.*
- 8. Communication from County Board Vice Chairman Lund re: Look to expand the role of the Drug Task Force to investigate human trafficking. *Referred from September County Board.*
- 9. Communication from Supervisor Zima re: That the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population; *standing item.*
- 10. Communication from Chair Buckley re: Traffic hazard on Hazelwood Lane between Packerland Drive and Wood Lane.

Clerk of Courts

- 11. Budget Status Financial Report for August, 2015.
- 12. Resolution Regarding Change in Table of Organization for the Clerk of Courts Clerk/Typist II.
- 13. Support for Senate Bill 114, resolution to be provided prior to meeting. *August motion: To have Clerk of Courts John Vander Leest bring back a resolution in support of Senate Bill 114 at the September meeting.*

Sheriff

- 14. Budget Status Financial Report for August, 2015.
- 15. Resolution for the Creation of a Crime Prevention Funding Board.

Public Safety Communications

- 16. Budget Status Financial Report for August 31, 2015 - Unaudited.
- 17. Radio Service Interruption; *held for one month.*

Emergency Management

- 18. Budget Status Financial Report for August 31, 2015 - Unaudited.

Medical Examiner

- 19. Budget Status Financial Report for August, 2015.
- 20. 2015 Medical Examiner Activity Spreadsheet.

Circuit Court, Commissioners, Probate

- 21. Budget Status Financial Report for August, 2015.

Other

- 22. Open Session: Discussion and possible action regarding Medical Examiner Services.
- 23. Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session during the meeting for discussion and possible action as to contract strategies for the negotiation and bargaining of Medical Examiner Services pursuant to Wisconsin Statutes Section §19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- 24. Reconvene in Open Session: Discussion and possible action regarding Medical Examiner Services, with possible contract negotiations and bargaining determinations.
- 25. Audit of bills.

26. Such other matters as authorized by law.
27. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Wednesday, September 2, 2015 at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI

Present: Chair Buckley, Supervisor Nicholson, Supervisor Clancy, Supervisor Zima
Excused: Supervisor La Violette
Also Present: Cullen Peltier, Todd Delain, Supervisor Campbell, Neil Basten, Jeff Jansen, John Vander Leest, Melissa Spielman, Juliana Ruenzel, Chad Weininger, Patrick Murphy, and other interested parties.

I. Call meeting to order.

The meeting was called to order by Chair Patrick Buckley at 11:00 am.

II. Approve/Modify Agenda.

Motion made by Supervisor Clancy, seconded by Supervisor Nicholson to approve with the modification to take Items 3 and 12 before Comments from the Public. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of August 5, 2015.

Motion made by Supervisor Nicholson, seconded by Supervisor Clancy to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public.

-Robert Boerschinger, 2769 Daniel Court, Green Bay, Wisconsin. Boerschinger advised that he has been attending quite a few Board meetings recently as well as other meetings and he notices that many times acronyms are used, but not everyone is familiar with the acronyms. He would like to see that the first time an acronym is used, that the meaning of the acronym is spelled out as he felt this would helpful to the general public.

1. Review minutes of:

a. Local Emergency Planning Committee (July 14, 2015).

Motion made by Supervisor Zima, seconded by Supervisor Nicholson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

2. Communication from Supervisor Campbell: Evaluate procedures for emergency management in cases of long-term power outages when there are temperature extremes and/or when disasters occur. This would include evaluation of communication plans and plans for setting up emergency shelters. *Referred from August County Board*

Supervisor Campbell wished to point out that this is not a blaming mission or finger pointing mission, but rather a fact finding mission. She said that after a 27 hour power outage in her district near Lambeau Field recently they heard a small explosion and thought they were going to be without power for more time. She noted that she had heard a number of different things from WPS and their call center and she did go to WPS today to address this with them. Campbell continued that she has many elderly and disabled people in her district as well as some on oxygen and the power outage was frustrating and disturbing. After the explosion and facing the prospect of being out of power for a number of more hours, Campbell went over to Ashwaubenon Public Safety to report the issue including the explosion and a resulting small fire and she also spoke to them regarding Brown County Emergency Management as she was not aware of what policies were in place related to prolonged power outages. Campbell then went to Brown County Emergency Management and spoke with Emergency Management Director Melissa Spielman and

they proceeded to discuss what plans are in place. Campbell did not feel that she was getting much in the way of answers as far as when residents should go to shelters, what programs are in place, if there are safety check programs, how Brown County works with the municipalities, etc. She brought this communication to find the answers to these questions.

Campbell asked Emergency Management Director Melissa Spielman what the decision making process is when Emergency Management is notified by Wisconsin Public Service that there is a potential to be out of power for a specific amount of time. Campbell also stated that they were going to trigger Red Cross for her constituents and she did not know where a shelter would be opened. She found that Red Cross is the keeper of the shelter list and she stated that other supervisors have disabled constituents who could benefit from this information. Some people do not have a land line and their garages could not be opened or they did not know how to get their garages open without electricity and do not have access to younger people who were on social media. Campbell wants to know what the policy is and what conditions require shelters or safety check programs. She felt that as representatives of constituents and communities, supervisors have some responsibility for public safety.

Spielman stated that Emergency Management is summoned by public safety and, as such, they need information either from the 911 center by people calling 911 to report what issues are going on or from public safety partners. Campbell asked what people would do if their phone is out and they are not social media savvy or on twitter to stay in communication. She noted that one person who is wheelchair bound called the Village President because she was stuck in her house and had to call the fire department. Spielman responded that the fire department would then let Emergency Management know that there are concerns and Emergency Management would ask for more resources.

Spielman continued that they did review Ashwaubenon Public Safety's list of emergency request calls and did not see anything related to the power outage. Most of the calls were with regard to traffic stops. Campbell stated that without power most people did not have phones to call. Spielman stated that they do not know there is a need if people do not call in a need. She does not want to sound insensitive, but Spielman noted that people should always have a second line of contact. Specifically, in an area where there are a lot of elderly people, there could be kids or neighbors checking up on them. If there is a concern, Emergency Management needs to know and they depend on people letting them know. She noted that they were dealing with power outages all over the county, not just in one small specific area. Spielman stated that the communication they typically get that there are issues comes from public safety officers and the communication center.

Buckley summarized that the need to open shelters, which is done by the Red Cross, is usually the result of the 911 center calls coming in or a village or municipality calling and making the request. Spielman noted that the first time she was aware of the issues was when Supervisor Campbell called her and she was then immediately on the phone with the Public Safety Director. Spielman stated she was in contact with public safety leaders throughout the night through e-mails and phone calls and there was not one expression from any of the public safety partners or 911 that a shelter should have been opened. Spielman did agree with Campbell that if there is a way to provide more of a unified communication with everyone, that is something they will spearhead. She also noted that she did send out a press release along with a tweet and a Facebook post with contact information for anyone who felt they were in need of shelter due to the heat.

Buckley asked Spielman if she has reached out to any of the different groups that work with the elderly to be more proactive. Campbell stated that she serves on the ADRC Board and asked this question and specifically, if there is a comprehensive list somewhere to utilize for safety checks. Buckley stated that safety checks would be more on the village side. Buckley stated that the ADRC could work on putting a protocol together and Campbell stated that that is exactly what she is looking for. She stated they will be having a meeting with the transportation committee and they can get information out to people about providing a voluntary way to put themselves on a list. Buckley felt this would be a great thing for the ADRC to work on. Campbell asked if there was a triggering point of a certain amount of hours before action is taken and Spielman said there is no specific requirement, but she said that in the event of severe conditions, such as severe cold, Emergency Management is on the phone with public safety agencies to discuss what is coming and then plans are made accordingly and they typically do an EOC activation and bring in everyone to help make decisions.

Nicholson asked Campbell what she was looking for and Campbell responded that she is looking for a policy and plan to be put in place. She continued that the problem is that you have people in an area who still have land lines, but if the land lines are out, they are not on twitter to get posts or not on Facebook to get posts and she felt there had to be a plan in place. Zima felt it could be something as simple as having a list of people at risk and updating it periodically. Campbell responded that it would have to be a voluntary list and she is trying to work on this with ADRC but she would also like Emergency Management to be part of the plan.

Campbell continued by acknowledging that everyone needs to take personal responsibility but there also needs to be some game plan. When constituents are showing up at her house wondering what is going on, there is a problem. Spielman responded that Emergency Management does have a lot of resources to help people, but they need to know that people need the help.

Buckley stated that there is an education component involved here as well and Campbell agreed. Buckley said it appears that Emergency Management is definitely able to help, but a determination needs to be made as to what Emergency Management is capable of doing and what the ADRC is capable of doing and then coming together to coordinate. Buckley had confidence in Emergency Management and stated that they have always been there for the County and it appears that all of the public safety people in the County are willing to help as well.

Motion made by Supervisor Zima, seconded by Supervisor Nicholson to refer to Emergency Management Department and bring back. Vote taken. MOTION CARRIED UNANIMOUSLY

***2a. Communication from Supervisor Clancy re: Request a report from the Sheriff with regard to Human Trafficking during Packer season.**

Chief Deputy Todd Delain asked specifically what Supervisor Clancy was looking for. Clancy stated that it has been reported that apparently when there is a Packer game there is a large influx of prostitutes being brought in or people that facilitate the profession and he would like to know if this is a common thing that happens at large attractions and, if so, how does it get corrected.

Delain stated that they do focus on all types of human trafficking, including prostitution if it involves people that are at any point trying to force a person into doing anything that they might not otherwise do, whether it be prostitution or other crimes, and they want to identify those people. He continued that vulnerable adults or juvenile runaways are a concern and any time they can reach out to that group they try to address it. Delain said that if the Sheriff's Department gets any specific information about things occurring at a certain time or place they attempt to resolve those or pass it along to the municipality that has jurisdiction. For things that happen close to Lambeau Field, they pass that along to the agency that has jurisdiction over that location. Zima asked if stings are done and Delain responded that they do do operations which relate to prostitution and the solicitation of children for sex acts as much as they can. These operations take quite a lot of manpower, but they do do them and have done them in the past. Delain stated that it is more difficult when manpower is drained and a Packer game is a significant draw on all law enforcement in Brown County, plus there are other associated issues such as disturbances, drunk driving and traffic issues going on at the same time.

Nicholson asked what Clancy was looking for. Clancy responded that he has received a few phone calls that trafficking was quite rampant and it was quite a lucrative business in areas of the city where there is Packer traffic and he wanted to find out if this was true. Delain stated that there have been reports of activities, but the most difficult part is having actual information. Delain stated that if they get anything that is actionable, they follow up on it. Zima asked how many arrests there are a year for prostitution and Delain stated that he would have to look into the figure. Nicholson asked Delain if he felt there was a problem with prostitution during Packer season and Delain responded that he felt there was an issue with prostitution all the time and during a Packer game, many, many people are brought into an area and the sheer increase in population makes it potentially more lucrative to get into the business because there are more clients to offer services to. It is matter of supply and demand and it is likely that the demand is higher for certain illegal activities and where there is a demand there will be someone trying to supply it. When the Sheriff's Department has specific details, they do attempt to address them. Additionally, the Sheriff's Department does do targeted operations at different times when they are better staffed.

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Nicholson would like the Sheriff's Department to look into this further. He noted that when large crowds are in the area there is going to be crime of all different levels from prostitution, drugs, assaults, scalping, stolen goods and he felt that the Sheriff's Department needs to start with the crimes of the highest priority. Delain agreed with this and stated that on days that draw the most resources, the Department addresses the highest needs and sorts through them. Because of manpower, being proactive without a specific complaint does fall a little lower on the list of priorities with the nature of the other things that need immediate attention.

Campbell noted that she had interviewed the primary advocate against human trafficking in the United States. Campbell recommends that the Sheriff's Department talk to her. Campbell stated that this activist came here because the Green Bay area is one of the areas that is most targeted and she has a lot of training on this. She also has a prevention program and there is a church group that formed after the advocate was here and Campbell felt it would be helpful for the Committee to hear about why she came here. Campbell stated that the Green Bay area is second in the country as a target area because of the accessibility and ease of getting in and out. This advocate asked Campbell if Brown County would consider starting a group in the County for this particular issue. Campbell felt the advocate would be a great person to advise how to prevent these things. Nicholson asked Campbell to share the information she had with the Sheriff's Department.

Motion made by Supervisor Nicholson, seconded by Supervisor Zima to refer to the Sheriff's Department and bring back in Sheriff's Report and to have Supervisor Campbell share information she has with the Sheriff's Department. Vote taken. MOTION CARRIED UNANIMOUSLY

3. **Communication from Supervisor Nicholson re: Review the Brown County policies and procedures for GAL's with a closed session included in order to address specific cases and request Corporation Counsel, Clerk of Courts and presiding Judge to attend.**

Motion made by Supervisor Nicholson, seconded by Supervisor Clancy to enter into closed session for Items 3, 18 a, b & c. Roll Call: Nicholson, Clancy, Buckley, Supervisor Zima arrived at 11:03 a.m. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Nicholson, seconded by Supervisor Clancy to return to regular order of business. Roll Call: Nicholson, Clancy, Zima; Nay: Buckley. MOTION CARRIED UNANIMOUSLY

Medical Examiner

4. **Budget Status Financial Report for July, 2015.**

Interim Medical Examiner Jeff Jansen reported that the Medical Examiner's office is slightly over on autopsies. They just balanced the budget for the second half of the year with their accountant and presented it to the Executive and it looks decent.

Motion made by Supervisor Nicholson, seconded by Supervisor Zima to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

5. **2015 Brown County Activity Spreadsheet.**

Jansen stated that they are up 40 cases over last year. They are up 22 autopsies from last year and down 10 external examinations from last year. The external exams are done by a deputy with toxicology and include photos and documentation of injuries. Jansen noted that some of those external exams had to be upgraded to full autopsies because circumstances dictated they needed more examination. He noted that they can tell the cause of injuries from the outside for motor vehicle accidents, but sometimes the injuries that are visible externally are not fatal so they do a full autopsy to see if there were other medical conditions. Jansen continued that there has been an increase of seven motor vehicle fatalities this year. Some of those would normally result in external exams if there is only one person involved, but this year law enforcement required that quite a few of those be upgraded to full autopsies because some hit homes or businesses and others involve pedestrians. The 22 additional autopsies minus the 10 external examinations result in a net increase of \$33,000 for post mortem examinations. Of the \$33,000, ///

\$15,300 is offset by increases in revenue from signing death certificates and cremation certificates. Suicides are down this year so far and Jansen would like to think that this is due to the efforts of the suicide prevention group. Homicides have stayed the same at this point.

Motion made by Supervisor Zima, seconded by Supervisor Nicholson to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

Public Safety Communications

6. Budget Status Financial Report for July, 2015.

Communications Director Cullen Peltier reported that things look good and revenues are still exceeding expenses.

Motion made by Supervisor Nicholson, seconded by Supervisor Zima to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

7. Radio Service Interruption.

Peltier noted that they had a radio outage on August 26, 2015. The duration of the event was from 2:40 p.m. until 3:42 p.m. Peltier stated that there was a software malfunction which locked up the equipment at the Scrays Hill tower site, both the primary and redundant system which resulted in the entire 700 MHz trunking system being completely down along with the VHF paging system being down. There are number of backup systems in place that were functioning and available and the communication system was also available. The response from Bay Com and Motorola identified the system through remote monitoring and Bay Com was dispatched out to check on it. As they were checking on it, it cascaded and got worse and they chased around to different tower sites and finally got it back up.

Peltier continued that what he wanted to address is that there was a technical issue that occurred and what he thinks is important is how the system was managed and how it was handled. Peltier stated that they notified all law enforcement agencies via CAD a minute after the system went down and police and fire agencies were notified by 2:52 pm and the County Executive was notified shortly thereafter. They have worked with MABAS to put together standard operating guidelines and they used that during this event. They also moved to the Green Bay backup systems and all of the other county agencies went to the 800 backup system. There were a lot of agencies on one channel. Peltier described all of the actions that were taken to handle calls during the outage and noted that because of the Packer game that night they wanted to be sure the system would be stable enough and Motorola had a rep stationed at Scrays Hill to address any problems.

Zima asked what needs to be added to prevent this from happening again. Peltier responded that the root cause of the problem needs to be figured out. The information they have at this time is that it was a switch failure and Peltier said that there is redundancy in the switch so it does not happen again. Peltier stated that it was his understanding that it was a software malfunction and the software was not functioning properly and it read as though it was jamming up the system and basically shut the ports down at Scrays Hill which rendered the Communication Center useless. System Engineer Doug Younger of Motorola was in attendance and addressed the Committee. Younger was not able to say at this time why both systems were lost. They have been onsite the last couple of days pulling logs and trying to gather information to determine what exactly happened. Nicholson asked how soon Motorola felt they would have information available and Zima asked what was done to fix the problem. Younger explained that the system is designed with multiple layers of reliability and can handle a single point of failure so everything is redundant. If there are multiple failures, this can happen. The only way to decrease the risk of this happening again is to look at the vulnerabilities in the system. There was no sabotage of the system and the outage was the result of multiple devices failing. Zima asked if this has happened anywhere else in other areas. Buckley stated that since Motorola or Bay Com do not know what caused the malfunction, they would not be able to say if it has happened anywhere else. Younger stated that what they have done is enhanced the logging capabilities to capture events that happen in the network so that if something were to happen again they would have additional information. A question was raised if the system was running over capacity and Younger stated that that was not the issue. Zima stated that the system involved a lot of money and Younger agreed and stated that the system is designed with

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redundant pieces of equipment and unfortunately when both pieces of equipment fail simultaneously this can happen. Zima felt that there has to be a way to prevent this and Younger responded that this is why there are backup channels available. Peltier noted that although it was chaotic and definitely not ideal, it all did work out.

Clancy asked Motorola if they knew right away where the problem was when they looked at it. Younger responded that he was not involved in the initial diagnosis of the problem, but it was clear that there was an issue. The tech that was involved was not in attendance at this meeting.

Zima asked who is working on solving the problem and Younger indicated that they were working together with Bay Com. He stated that this is a high priority and they have a team reviewing this to determine exactly what happened. Because of the nature of the failure, there were a lot of failure events that happened that filled up the logs and they cannot go back to see when the initial figure was. Zima asked if the equipment has been replaced and Younger stated that nothing has been replaced but they have been monitoring it since the incident. In the next couple weeks there will be a team of experts sorting through the equipment to make any software upgrades and configuration changes that are required to minimize the possibility of this occurring again. Motorola felt that they would have some answers within the next month.

Clancy asked if there was any way they could have a sister station backup that would switch right over. Younger replied that they do have backup radio channels but the site that controls that is the site where the failure took place. Nicholson felt that this should be held until next month and that Younger should be present as well as the technicians working on this so the Committee can get some answers.

Motion made by Supervisor Nicholson, seconded by Supervisor Zima to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY

Clerk of Courts

8. Budget Status Financial Report for July, 2015.

Clerk of Courts John Vander Leest stated that numbers are about \$90,000 above last year and they will be working on bringing in revenues through the rest of the year as well as reducing expenses. Vander Leest felt that 2015 figures will be better than previous years.

Motion made by Supervisor Nicholson, seconded by Supervisor Zima to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Request for representation from the Clerk of Courts and Courts to attend each meeting through the end of 2015 to provide monthly updates including various reports as requested by this Committee. *Standing Item per motion at April, 2015 meeting. See Item 10.*

Vander Leest wished to combine Items 9 and 10 .

10. Clerk of Court's Report.

Vander Leest stated that there was an article in the paper on August 30 regarding collection efforts. Vander Leest noted that just because someone is in prison or receiving assistance does not mean that their fines are forgiven. He noted that every party has to try to be responsible and they do allow community service for up to 30% of fines. Vander Leest stated that they collected about \$8,000 as a result of 35 letters that were sent out. There were 24 people they never heard a reply from and Vander Leest also stated that some of the addresses were not current. With regard to the court hearings, they had four people show up. Two of the no shows live in the area and will be personally served to appear in court on September 28. Another round of hearings will be held on September 14 and Vander Leest is hopeful that they would get good response. He noted that about 5 – 10 people did come into the office to make payments. Zima stated that they appreciated the efforts that are being made with regard to these past due account.

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**Motion made by Supervisor Zima, seconded by Supervisor Nicholson to receive and place on file Items 9 & 10.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Sheriff

11. Budget Status Financial Report for July, 2015.

Chief Deputy Todd Delain stated that they are projecting to be on budget overall at the end of the year. Certain expenses are a little up and some revenue is slightly down, but overall at the end of the year they are projecting that they will meet their budget.

**Motion made by Supervisor Zima, seconded by Supervisor Clancy to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

12. Discussion on Establishing a Crime Prevention Board in Brown County allowed by WI Statute.

Chief Deputy Todd Delain reported that the Sheriff has requested Mr. Murphy to attend this meeting to provide information regarding a crime prevention foundation as well as the new statute that was appropriate for establishment of a crime prevention board within Brown County. Murphy provided a packet of information to the Committee. He stated that this is not about a crime prevention program per se. There is no controversy as a general rule with crime prevention and typically people are very supportive of crime prevention programs and demonstrate their benefits to the community in terms of health and quality of life. Additionally, a good crime prevention program will save the community taxpayer money because by preventing crime, you prevent the costs of use of the criminal justice system, mental health costs, etc. The problem that this legislation addresses is the funding of crime prevention. Funding has been difficult in crime prevention over the years and historically there have been problems coming up with funding for programs. This was addressed in Brown County about 15 years ago when the Crime Prevention Foundation of Brown County was formed. The concept of the Foundation was to provide a long-term source of funding for crime prevention programs so they raised a lot of money for the Foundation and each year grants were given from the earnings of the Foundation. Brown County had the first crime prevention foundation in the United States. Murphy continued that crime prevention funding is typically tax payer borne because government budgets get tough providing mandatory programming and money for crime prevention programs dries up. The Foundation in Brown County was started for a long-term source. Over the 15 years, the Foundation has given 117 grants of over \$168,000 to Brown County crime prevention programs. In an effective program, one dollar spent on crime prevention has been shown to save \$10 in future taxpayer costs for incarceration and treatment. Besides the benefits to the community, this is a major benefit to the taxpayer because it saves future costs.

Murphy continued that under the legislation recently implemented by the State, a county may create a crime prevention funding board and that is what he is here today to ask the Committee to do. He is asking that the Committee recommend to the Board that the County create a crime prevention funding board. What happens then is that sets the motion in process. A seven member board is created consisting of the presiding Judge of the county, the Sheriff, the District Attorney, the County Executive, the Mayor of the largest city, a representative of the Public Defender's office and a seventh person designated by the Chief of Police and Sheriff within Brown County. The funds that this Board will administer come from a \$20 surcharge from anyone convicted in circuit court of a misdemeanor or felony. The idea is that the person who committed the offense cost the County taxpayers a lot of money and this \$20 is a direct reimbursement to the taxpayers to fund crime prevention programs to improve and further the safety and wellbeing of the community and save the taxpayers money down the road. The surcharge would be collected by the Clerk of Courts and then forwarded to the Treasurer and then disbursed according to the wishes of the seven member crime prevention board. Murphy stated that the money would be arbitrary due in part to a backlog of collection of surcharges. The idea of a mechanism for finding funds is that there is no fund otherwise; taxes cannot be counted on to fund crime prevention programs but there are a lot of people convicted of crimes who will have to pay a \$20 surcharge. Whatever money goes into this crime prevention fund will go to fund crime prevention programs in Brown County. There is no arbitrariness to the amount of the surcharge, and it is for a conviction. This program is very transparent and every year the grants are given there is a report to the County Board and all of the municipalities in the County of how much was collected and how much was spent in grants, who got the money, who the leadership of the group is and then the recipient group is also required annually to provide a / / /

similar report on how much they got, what it was supposed to be used for, what it was used for and if any money is left.

Murphy continued that Brown County is the first county in the country to have a crime prevention foundation and Wisconsin is the first state to create this funding mechanism for crime prevention programs. As the statute is written, each county has the option of creating this fund and Brown County has been the leader in the country in finding a source of funds for crime prevention programs and he is hoping that Brown County will be the first county in the country and the first in the State of Wisconsin to create this crime prevention funding board.

Delain stated that the Sheriff is very supportive of this and has spoken on this topic numerous times in Madison. The statutes spell out who has to be a member of the board and Sheriff Gossage thinks that it would be a good opportunity to advance crime prevention in Brown County. Sheriff Gossage is supportive of this and also has been supportive of the Brown County Crime Prevention Foundation for a very long time. By doing this, it provides an opportunity to give grants to a lot of organizations that can help reduce crime such as the Boys and Girls Clubs and other organizations that steer kids into positive directions. Where the funds go would be determined by the Board. Delain stated that Sheriff Gossage's recommendation would be for the Committee to support this and bring it forward to the Board.

Zima stated that this was a zero tax dollar cost up front and the revenues must have been estimated to know what the revenues would be and what the budget may be. Murphy responded that the decision on grants is fairly cut and dried. He talked about the crime triangle and stated in order for a crime to be committed there has to be a desire to commit the crime, the opportunity to commit the crime and the ability to commit the crime. An effective crime prevention program addresses any of those three aspects of crime and there will be solicitation of grants and then if it affects the crime prevention triangle it is eligible for the grant. That is how the grants will be administered and Murphy also noted that the transparency that is required is important.

Buckley asked how much money is anticipated to come into the fund. Murphy responded that there is not an accurate forecast because the collection of the funds is up for grabs. He continued that he just wants any money that comes in to go into this fund and it could be up to \$20,000 annually in Brown County. If crime prevention programs are effective, there may be a lot less. Because there is no administration fees for staffing or anything else, any money that comes into the fund is good. Buckley asked how the \$20 surcharge fee was decided upon. Murphy stated that they wanted something reasonable and affordable and something they thought could get through the state legislature. He felt that if it got to be too much it would be a hardship on top of fines. Zima felt that there would need to be someone to keep track of all of this and Murphy responded that the Clerk collects money all the time and he did not think there would have to be dedicated staff for this. He thought it would be a very minor addition to what the Clerk and Treasurer do and additionally, the seven members on board are already in existence and really do not even have to meet more than once a year. Murphy continued that the Crime Prevention Foundation has been in existence for 15 years and has given \$168,000 to local crime prevention programs with no staff. It is all volunteer work and those people involved are very dedicated to crime prevention. He does not feel that this is a cost to the community at all.

Clerk of Courts John Vander Leest reported that the Clerk of Courts Association was opposed to this bill, but he does not have opposition to doing it in Brown County. He cautioned though that this is at the very end of when people pay a citation; the \$20 surcharge would be the last portion collected and he urged to not over-estimate how much would be collected as they are battling for collections overall.

Buckley felt Murphy may wish to work with Vander Leest to see if they could get some idea of what kind of numbers are being talked about as he felt that this would really help when this goes to the full County Board. If Vander Leest can say how many people pay fines in full over the course of a year, that would be helpful. Buckley just wants to make sure there are some numbers available. Murphy responded that there were some guesstimates from the fiscal bureau that he could get and he also noted that there are letters of support of this legislation from a number of entities. Buckley felt the missing piece is what the estimated revenue is. Murphy stated that when this was drafted, the sense was that the cost would be a minimal incremental cost that was a reimbursement to the taxpayer, but the taxpayer does not get a reimbursement for the costs and they wanted the taxpayer to benefit somehow.

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Vander Leest stated that there is a state statute that gives a judge the authority to waive part or all of the court fees and he does not know if this surcharge would fall under that. He has seen judges waive entire costs and the specific language would have to be looked at. Murphy stated that the specific language is contained in the packet of information he provided to the Committee.

Supervisor Clancy asked if this is currently being funded by private entities. Murphy responded that the crime prevention foundation that was formed 14 years ago started from scratch. He stated that at that time the funding from DARE was from the County Board and the foundation spent a year raising \$130,000 and promised the County Board that each year they could reduce the budgeted funding from the taxpayer by 20% for five years and take DARE off the expenditures of the taxpayers. He noted that they have raised \$460,000 which is in the fund right now, in addition to the \$168,000 they have already given out, but Murphy noted that it is very hard to raise funds for a foundation. Crime prevention programs are the tip of the iceberg in the community and there are so many ideas but no funding. This would allow another piece in the funding puzzle for crime prevention programs.

Vander Leest reiterated that it should be ascertained if this surcharge can be waived by a judge pursuant to statutes. He also stated that he has seen cases in which the judge waives all costs. Murphy responded that one of the problems in the past was it was arbitrary in the sense of how much was given and where it came from. Vander Leest agreed that the costs and fees imposed are a benefit and help pay for court services, but he felt the presiding judge should be consulted on this. Murphy also wished to mention that this actual legislation was implemented through the signing of the budget and was put into the budget by the Attorney General and there would be an opinion as to whether it could be waived.

Murphy encouraged the Committee to check out that their website, www.crimepreventionfoundation.com to see all of the grants that have been given over the years. Zima asked how much they collect on average and Murphy responded that it averages around \$25,000 and all of the money goes into the foundation.

Motion made by Supervisor Clancy, seconded by Supervisor Zima to approve and draft a resolution to create a funding board and bring back information as to how it is progressing. Vote taken. MOTION CARRIED UNANIMOUSLY

13. Sheriff's Report.

Delain reported that K-9 Officer Wix died on August 12, 2015 while on duty at the PGA Tournament at Whistling Straights. This is a reimbursed service that they do throughout Northeast Wisconsin. A report is being generated on the entire situation which Delain hopes is done later this week or early next week. The report will focus on how the K-9 died, what the contributing factors were which would include any human factors, environmental factors and any equipment issues associated with the death. Delain advised the Committee that the direction the investigation is going will probably show that the K-9 died from heat exhaustion and they do not believe that there are human factors involved and do not believe that the deputy did anything wrong in this case. This is not a case where the K-9 was unattended for a significant amount of time or anything like that. The Department believes that the report will show that there was approximately 47 minutes between checks on the dog which is not a significant amount of time at all. Delain continued that work dogs in general spend a significant amount of time in squad cars. Dr. Eastman from Bay Animal East came and explained that animals rest in three places; they rest in the back of the squad car, they rest at home and they rest in their kennel. When the siren goes on or the door opens, the dog is on alert and working. These K-9s are not animals that can just be tied up to a tree. They work with their mouth and use their mouth a lot and they need to be contained. When they are out of the car they are on alert. When the dog is put in the car, that is a place where he feels safe and can rest. This is not similar to a family pet that you can take out and let it relax. If the K-9 is taken out of the car, he is not relaxing; he is looking to see what he is supposed to do doing and where his handler is and what is going on. Delain continued that it was a very short period of time between checks on the dog and he noted that K-9 handlers are also taking calls for service and it is not uncommon on normal patrol for the dogs to be spending time in the car.

What is known in the case of Wix is that the air conditioning blower mower quit and when it did the heat rose in the car. The AC unit itself was operational. Delain continued that there are alarms in the car that are supposed to give

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notification that there is a problem. The horn should have beeped and the windows dropped but that failed in this squad. Those failures have been documented and the information is being put together and an insurance claim has been filed with the insurance company. They have also spoken with Risk Management and they are confident that the K-9 will be covered by insurance.

Zima asked if windows would have been partially open if this could have been prevented. Delain responded that that is a good question and one of the windows was halfway down but that did not change anything. Delain stated the dog was turned over to Bay East Animal Hospital who examined the dog and then the Sheriff authorized a thorough examination to determine if there were any contributing factors. The heart was then sent to the veterinary lab in Madison who determined that although the heart was thick, it was probably related to the breed of dog and the work that he did.

In summary, Delain stated that it was a sequence of unfortunate events that resulted in the death of Wix. The Sheriff does not believe that the officer did anything wrong and he was following all of the policies including doing routine checks, getting the dog water, taking the dog out, etc. In fact, other than walking 75 yards to use the restroom the officer was within 20 feet of the car at all times. Had the alarm sounded like it should have, the officer would have been right there. The issues with the alarm are being turned over to the insurance company to be addressed and they will also be addressing any other safety concerns, but the issue in this case is the blower motor went out at a time when the officer was not in the car. Secondly, this happened on a day that was very hot, even along the lakeshore. It was a sequence of events that occurred one on top of the other that allowed for this to happen and on top of it, they have an alarm built in which did not work. Delain was confident in stating that the alarm system was put in correctly and should have worked. They brought in a group to review the install of the alarm on other vehicles as well as in the vehicle that Wix died in. They have reviewed the mechanical setup and confirmed that it is set up correctly and should have operated because all of the procedures were followed.

Buckley asked if the alarms have been tested in other squads and Delain responded that they have and the alarms are installed correctly but they feel that there may still be issues so they are taking steps to correct them. Delain said that it is a balancing act with contacting the company in reference to that as well as turning it over to Risk Management. Delain stated that they are hoping to have someone in the K-9 school in about two weeks and by the end of October they should be operational again. Buckley asked if the same deputy will have the new dog and Delain responded that if the report ends up the way he believes it will and the Sheriff signs off it will be the same deputy because he did not do anything wrong and he has received numerous positive status reports and commendations over the years. Delain stated that they are very confident it will be the same handler.

Motion made by Supervisor Nicholson, seconded by Supervisor Clancy to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

14. Circuit Courts, Commissioners, Probate - Budget Status Financial Report for June, 2015.

Motion made by Supervisor Nicholson, seconded by Supervisor Zima to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

15. Emergency Management – Budget Status Financial Report for July, 2015.

Motion made by Supervisor Zima, seconded by Supervisor Nicholson to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

16. Open Session: Medical Examiner Update.

Weininger stated that he had spoken with Oconto County and was directed by the Board to move forward with negotiating a contract with Dane County and also reach out to Oconto and Door counties. He did reach out to Oconto and Door and Oconto was very adamant with keeping the status quo without moving to Dane County. Weininger stated that he would like to go into closed session to talk about the contract strategy.

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17. **Closed Session:** Notice is hereby given that the governmental body will adjourn into a closed session during the meeting for discussion as to contract strategies for the negotiation and bargaining as it relates to Medical Examiner Services pursuant to Wisconsin Statutes Section §19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion made by Supervisor Nicholson, seconded by Supervisor Zima to enter into closed session. Roll Call Vote Taken: Nicholson, Clancy, Zima; Nay: Buckley. **MOTION CARRIED**

Motion made by Supervisor Zima, seconded by Supervisor Nicholson to return to regular order of business. Roll Call Vote Taken: Nicholson, Clancy, Zima, Buckley. **MOTION CARRIED UNANIMOUSLY**

18. **Reconvene in Open Session:** Discussion and possible action as to options available to Brown County for Medical Examiner Services, and possibly contract negotiations and bargaining determinations.

No action taken.

- *18a. **Open Session:** Discussion and possible action regarding a review of the Brown County policies and procedures for Guardian Ad Litem and their fees.

- *18b. **Closed Session:** Discussion and possible action on specific cases dealing with Guardian Ad Litem fees whereby the discussions are likely to have a substantial adverse effect upon the reputation of specific persons and financial data of specific persons to be considered. Closed session is authorized on the above Item #3 pursuant to Wis. Stat. §19.85 (1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary considerations of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

- *18c. **Reconvene in Open Session:** Discussion and possible action on Guardian Ad Litem fees, policies and procedures and possible specific cases.

See Motion at Item 3 above.

Other

19. **Audit of bills.**

No action taken.

20. **Such other matters as authorized by law.** None.

21. **Adjourn.**

Motion made by Supervisor Zima, seconded by Supervisor Clancy to adjourn at 1:45 pm. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

Therese Giannunzio
Transcriptionist

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November 4, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2016 BUDGET PROCESS
PUBLIC SAFETY COMMUNICATIONS

WHEREAS, a New Position or Position Deletion Request was submitted by the Public Safety Communications Department during the 2016 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, due to a scheduling change at the Public Safety Communications Center, the annual hours for a Telecommunication Operator changed from 1,976 hours to an average of 1,988 hours; and

WHEREAS, the Public Safety Communications Department recommends these changes to the table of organization:

Telecommunication Operator	648 hours	Addition
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NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Public Safety Communications table of organization be changed by adding 648 Telecommunication Operator hours; requested through the 2016 budget process to be effective January 1, 2016.

L/a

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Telecommunication Operator	648 hours	Addition	\$12,277	\$3,196	\$15,473
Total 2016 Budget Impact (Public Safety Communications)			\$12,277	\$3,196	\$15,473

Budget Impact: *The fiscal change of this resolution is reflected in the 2016 budget.*

Respectfully submitted,
PUBLIC SAFETY COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Resources

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HUMAN RESOURCES DEPARTMENT

Brown County

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P.O. BOX 23600
GREEN BAY, WI 54305-3600



WARREN KRAFT

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: September 28, 2015
REQUEST TO: Public Safety Committee
MEETING DATE: October 7, 2015
REQUEST FROM: Warren Kraft
Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2016 Budget Process for the Public Safety Communications Department

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Public Safety Communications Department during the 2016 budget process.

ACTION REQUESTED:

Make the following changes to the Public Safety Communications table of organization:

- Add 648 Telecommunication Operator hours

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? \$15,743
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2016 budget.
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

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November 4, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2016 BUDGET PROCESS
SHERIFF'S DEPARTMENT

WHEREAS, a New Position or Position Deletion Request was submitted by the Sheriff's Department during the 2016 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be added and eliminated from the table of organization; and

WHEREAS, the workload for the Secretary III position in the Drug Task Force has increased over the past 2-3 years based on several factors: Increased calls to the Drug Tip Line (average increase of 22% since 2012); Increased drug related reports referred from area law enforcement agencies from 291 in 2012 to 1,440 in 2014 and 1,488 are projected for 2015; Additional reporting requirements for Case Explorer and EPIC; Increased arrests and evidence submissions over the past 6 years has created a backlog; and

WHEREAS, funding has been approved by the Wisconsin HIDTA Executive Board to increase the Drug Task Force Secretary III position from 0.60 FTE to 1.00 FTE; and

WHEREAS, the Sheriff's Department recommends these changes to the table of organization:

Secretary III	(0.60)	Deletion
Secretary III	1.00	Addition

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Sheriff's Department table of organization be changed by deleting 0.60 FTE Secretary III position and adding 1.00 FTE Secretary III position; requested through the 2016 budget process to be effective January 1, 2016.

BE IT FURTHER RESOLVED, should the funding for this position be eliminated, the position will end and be eliminated from the Sheriff's Department table of organization.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Secretary III	(0.60)	Deletion	\$(20,781)	\$(4,793)	\$(25,574)
Secretary III	1.00	Addition	\$ 34,635	\$ 8,275	\$ 42,910
Total 2016 Budget Impact (Sheriff's Department)			\$ 13,854	\$ 3,482	\$ 17,336

Budget Impact: *The fiscal change of this resolution is reflected in the 2016 budget.*

Respectfully submitted,
PUBLIC SAFETY COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Resources

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
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WARREN KRAFT

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DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: September 28, 2015
REQUEST TO: Public Safety Committee
MEETING DATE: October 7, 2015
REQUEST FROM: Warren Kraft
Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2016 Budget Process for the Sheriff's Department

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Sheriff's Department during the 2016 budget process.

ACTION REQUESTED:

Make the following changes to the Sheriff's Department table of organization:

- Delete (0.60) FTE Secretary III
- Add 1.00 FTE Secretary III

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? \$17,336 (grant funded)
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2016 budget.
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

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**PROCEEDINGS OF THE BROWN COUNTY
CRIMINAL JUSTICE COORDINATING BOARD**

Pursuant to Section 19.84 Wisconsin Statutes, a regular meeting of the Brown County Criminal Justice Coordinating Board was held on July 16, 2015 in the Truttman Room of the Brown County District Attorney's Office, 300 East Walnut Street, Green Bay, Wisconsin.

Present: Judge Walsh, Judge Zuidmulder, John Gossage, Phil Steffen, Erik Pritzl, Dave Lasee, Patrick Evans, Don Harper, Tera Teesch, Michelle Timm, Joe Torres, Dana Johnson, Brian Westphal.
Excused: Jeremy Donath, Larry Malcomson, Troy Streckenbach, Tim Mc Nulty

1. **Call Meeting to Order.**

The meeting was called to order by Chair Judge Walsh at 8:00 am.

2. **Approve/Modify Agenda.**

Motion made by Patrick Evans, seconded by Dave Lasee to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

3. **Approve/modify minutes of May 8, 2015.**

Motion made by Patrick Evans, seconded by Dave Lasee to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

4. **TAD Grant programs/coordinator position. (Dave Lasee).**

District Attorney Dave Lasee indicated that Angela Sparks has resigned from the TAD Grant Coordinator position to go back to her home state due to family issues. Joe Torres is acting as the interim TAD Grant Coordinator and the position has been posted to be filled. Lasee continued that Torres is swamped because not only is he taking over the interim role of the TAD Grant Coordinator and Criminal Justice Coordinating Board coordinator; he is still acting as the case manager for the treatment courts. Lasee noted that the treatment courts have expanded substantially over the last six months which is a good thing, but it does lead to increased workloads for Torres, especially with his interim role of TAD Grant Coordinator. Once the TAD Grant Coordinator position is filled, Lasee would like to see the treatment courts expanded even further. He noted that the diversion program needs a little tweaking and work as well. Lasee informed that they are still accepting people into the diversion program, but they are not actively seeking to expand it until the TAD Grant Coordinator position is filled.

Brian Westphal of Wisconsin Lock and Load was in attendance and Judge Walsh asked him to give the group an update on the electronic monitoring program offered by Lock and Load. Westphal indicated that Wisconsin Lock and Load has been doing transports for nine years. Several years ago they looked into expanding to electronic monitoring as this area of Wisconsin seems to be under represented with regard to electronic monitoring. Wisconsin Lock and Load decided to start providing those services to different agencies throughout the state. Westphal indicated that they would be able to provide a free trial release and assistance within the TAD program. He had been in touch with Angela Sparks on this

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as the treatment courts were expanding and her UA collections were expanding. Wisconsin Lock and Load would like to work with the diversion program and the TAD program to provide electronic monitoring and other services. Westphal continued that the idea of electronic monitoring in the area is to get some of the arrestees out of the jail and assist them where the cash bond is somewhat high and to provide an opportunity to convert cash bonds into signature bonds and then put the offenders on electronic monitoring. With the monitoring, the offenders would be monitored to know where they are throughout the county and Lock and Load would stay in touch with the arrestees through weekly or bi-weekly meetings which would keep the offenders out of jail during the pretrial period. Lock and Load would then report back to the Judge and the defense attorney and the District Attorney to give them bi-weekly reports as to how the offenders are doing. The goal would be that if the arrestees successfully complete pretrial release on electronic monitoring with minimal or no infractions, that the Court will see that they have succeeded early on and therefore the sentence might be a little lower and there would be a shorter sentence. Westphal continued that the goal is to ensure that the offenders keep their job prior to being sentenced which is contributing something to the community and not setting them up for failure once they are sentenced. They can maintain their family life and some of the support structure and work on areas that got them into trouble. The hope would be that the judges and district attorney see that the person has succeeded during the pretrial process and that that be reflected in the sentence with less time in jail or prison which would ultimately save the County and the taxpayers money as well as keep the person somewhat of a productive citizen and keep them employed. Westphal stated that Wisconsin Lock and Load has various monitoring options such as GPS monitoring and alcohol monitoring. They have both 24 hour monitoring with an ankle bracelet and remote breath device monitoring.

Judge Walsh asked if Westphal had spoken with other judges on this and Westphal responded that he has a meeting set up with Judge Atkinson. Evans asked for clarification on the role Lock and Load would have. Westphal explained that Lock and Load is a private business and they are able to provide the monitoring for the clients that are on pretrial release. Supervisor Evans asked if that would be the responsibility of the Sheriff's Department and Westphal responded that prior to be convicted of a crime, an individual does not fall under the Sheriff's responsibility, but rather under parole and judges. Westphal stated that Lock and Load has recently worked with a client through Judge Zuidmulder's court where the Judge ordered the person out on a bond and part of the bond was that the individual had to be on an electronic monitoring device. The client was offered to go find someone to do the electronic monitoring and he found Lock and Load. Judge Zuidmulder added that there is no expense to the County and in the case Westphal referenced it was very effective.

Sheriff Gossage provided clarification that the jail does the electronic monitoring for sentenced inmates. It works similar to what Westphal has described earlier. Westphal noted that their system is completely independent of the Sheriff's system; however, the equipment is similar. Westphal continued that if a judge orders an individual out on a condition of electronic monitoring, Lock and Load can go to the jail to put the device on and the offender is then required to pay for two weeks of services in advance. Lock and Load then sees these individuals every two weeks to go over the last two weeks. They are able to let them know if there are alarms that need to be discussed, but these meetings keep the individual accountable as well as making the person pay for the program. If the client is not paying, Lock and Load goes to the District Attorney to let them know.

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Judge Zuidmulder added that Lock and Load would be another tool to get people out of jail, but there are strict guidelines. Evans asked if it was anticipated that this would be used quite a bit and Judge Zuidmulder responded that his business is public safety and he felt that there were a group of cases out there now that this would be helpful for. Evans asked what type of cases this would be good for and Judge Zuidmulder responded that it would be helpful in cases where the court is satisfied that there is not a high risk to public safety but the behavior of the individual is such that they want to be sure they are closely monitored out in the community.

Westphal was asked if Lock and Load could also do UAs and he responded that he was working with Sparks on this and that is part of the business they are trying to develop and determine if all of the requirements can be met. The main hurdle would be the balancing act of bringing on employees but not having quite enough collections to justify it. Westphal was asked if it would be possible to track people to be sure they are going to treatment. He responded that within the GPS device they use, they are able to track movement every single day via computer. Lock and Load is able to track history so they know where the person has gone, and then zones can be set up in areas the individual needs to be in for things like work and treatment. The system is very robust as to what can be monitored and can include both inclusion and exclusion zones. Evans asked what happens if someone is in an area they should not be and Westphal responded that they need to sit down with all key parties to see what the best process would be. He continued that in a similar program in Kansas City, when they get an alarm, they go to the court and district attorney to report the infraction. Westphal noted that some violations are worse than others and they have to figure out what the court wants as far as reporting and this is something that needs to be developed further.

Westphal continued that currently they charge \$13 per day for GPS and \$14 per day for 24/7 monitoring on the ankle bracelet for alcohol and \$10 per day for a remote breath device where the individual would blow into it periodically throughout the day. If someone is on strict house arrest with no GPS, that is \$8 per day. Westphal noted that he will need to come up with a sliding scale to lower the prices down somewhat for those who cannot afford full price.

At this time Judge Walsh asked Sheriff Gossage to talk about the County Jails at a Crossroads article referenced in Item 7. Gossage noted that the article was in the *National Association of Counties* publication. Brown County participated in a study that showed that throughout the United States, 67% of the confined county jail population is pre-trial. Gossage felt that the County would be well served if this Board could take a look at different options to get those individuals out to lessen the jail capacity. Currently the jail is at 98% capacity and there are also 98 EMP inmates out in the community being monitored on bracelets. Security Lieutenant Phil Steffen indicated that there have been upticks in internet crimes against children and heroin which are filling up schedules in the courts and the jail is bursting at the seams. He felt that anything that can be done to minimize the factors and impact on taxpayers and operations would be well worth it and very appreciated. Judge Zuidmulder felt that one of the key things is risk assessment at intake, whether it be in the Sheriff's Department or the DA's office or through some other process. Judge Zuidmulder has seen counties do the risk assessment and send the results to the Court Commissioner/Judge, so instead of the DA's office or the Public Defender's office blowing numbers, a risk assessment based on an evidence based instrument that says a person is low risk can be considered by the court and the court will be much more comfortable

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with a low bond or a signature bond. The current system does not seem rational and numbers are being picked out of the air. Judge Zuidmulder felt that the greatest impact could be made by utilizing an evidence based risk assessment tool. Steffen advised that Brown County was part of a pilot program to work with Northpoint which has been defended all the way up through the Supreme Court. Judge Zuidmulder stated that they need to talk about a process to get this information to the judges. There are a number of risk assessment tools being used around the state and Lasee stated that one of the things that came about in the system mapping several months ago is that there needs to be an assessment at the outset of the process. Judge Walsh agreed that having something to look at from a risk assessment standpoint would be incredibly useful to him. It was also indicated that it would be helpful for the court system to have access to the jail system so all information would be available. Judge Zuidmulder indicated that there are silos that need to be broken down and conversations need to be had to find a way to have the information communicated and attached to something that comes to the Judge's attention. The County is paying for the work; it is just a matter of having the information relayed to other decision makers. Lasee stated that this has been talked about with this group and it seems that everyone is on board with this, but a way to execute it needs to be determined. Lasee continued the other issue is that there needs to be training on the different assessments as there are risks to the jail and there are risks to recidivate and he does not know if there are separate tools to assess separate risks. These tools are not meant to be a substitution for judgment but are meant to enhance the ability to exercise judgment and Lasee felt that if all stakeholders were properly trained, this can be done. Judge Walsh stated that a determination would need to be made as to where the task gets assigned. Judge Zuidmulder suggested that a subcommittee be formed to discuss a risk assessment instrument to be performed at the jail. Evans felt that a tool would not give a dollar amount for bond and while Judge Walsh agreed, he added that a tool would tell a lot about what dollar number to put on for a bond.

5. **Mental Health Court (Judge Zuidmulder).**

Judge Zuidmulder was excited to report that there are currently 6 or 7 participants. In comparison, when drug court was started in 2009, it took almost a year to get to that number because of the screening. Because the mental health population is so identifiable to local law enforcement officers as well as the DA's office, participants are coming into Mental Health Court much more quickly. Judge Zuidmulder shared a story of one of the mental health court success stories. The idea of the treatment courts is to get people out of jail where they don't need to be and also relieve officers of having to go to a residence repetitively and being distracted from other police services. Judge Zuidmulder felt the court was going very well and he is expecting to be able to serve 5 – 25 participants. Judge Zuidmulder noted that his court is also economically beneficial as he does not have any treatment costs, just a case worker. Through all of the treatment courts combined, there are approximately 100 individuals being served who would otherwise be nuisances and in jail. As the different populations are being dealt with, they are seeing the numbers that will have a significant impact on the jail population as well as the police agencies and how the services are being distributed. Evans asked for an example of a sentence given to someone in mental health court. Judge Zuidmulder responded that once a person comes in front of him they would have 12 months of probation and have to appear before him every Friday. In addition, they would need to take medications, see the appropriate mental health care providers and not have any law violations. Judge Zuidmulder noted

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that people receiving assistance have to have a payee to help with the financial part. They also assist with setting up budgets to help manage resources. He shared several other stories of success that have come out of the system and noted that he looks forward to Court each week because the stories are good. Evans asked if the participants typically have co-occurring disorders with mental health and drugs and alcohol. Judge Zuidmulder responded that the question becomes where the criminal justice system has propelled them. If it has propelled them into being a felony offender, there is a stronger analysis to look at what is going on. If they are misdemeanors, law enforcement typically knows whether things are booze related or mental health related. Judge Zuidmulder continued that at least half of the people that are being recommended to the mental health court are not coming from the DA's office or the public defender, but are actually from the local law enforcement officers who feel the people should participate in the treatment court.

Human Services Director Erik Pritzl added that he felt the mental health court was such a good thing because it really takes people who Human Services struggle with because they come to treatment and then don't but they don't always rise to the level of commitment so people fall where they are somewhat voluntary in terms of services but can also decide not to take part in treatment. With mental health court, one of the provisions is that they have to participate in treatment. Judge Zuidmulder added that most of the people who are arrested have no ability to bail out so they spend a few days in jail and then meet with the public defender who suggests the mental health court and the typical immediate response is "yes". Criteria for mental health court is that the individual has a chronic mental health disorder as well as a service provider because there is no money to do evaluations. Mental health court then contacts the provider to put the appropriate measures in place to get the individual back into treatment and taking their meds. They realize that nobody is going to be cured and not ever come back, but they hope that by having them in the mental health court they go a longer period of time before coming back into the criminal justice system. Additionally, there is tremendous savings in resources to the tax payers.

A question was raised regarding people who do not have an existing provider. Judge Zuidmulder responded that he is fiscally conservative and knows what he has to deal with, but if he could find money to do evaluations he would. He has designed the court to do what can be done as inexpensively as possible for the County. He has had to tell people that he could not do more because of funding. It was also noted that the public defender's office has people who meet the criteria for mental health court but do not have a provider and cannot afford a provider and therefore they cannot participate in the Court.

Motion made by Patrick Evans, seconded by Dave Lasee to receive and place on file Items 4 and 5.
Vote taken. MOTION CARRIED UNANIMOUSLY

6. **Heroin/Drug Court (Judge Walsh).**

Judge Walsh indicated that the heroin court has been up and running for about six months and there are currently 10 participants. It is going well and he noted that nobody has been kicked out of the court as of this time. Everyone seems to be doing well and he echoed Judge Zuidmulder that the situations with the people in the court is terrible. Many of them do not have any family and others

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have a primary residence of the homeless shelter. He noted that it often takes several days to get someone into treatment and he shared a few stories of participants. He added that drug court is still plugging away and they have a large number of participants. Evans asked what is being done as far as treatment. Judge Walsh responded that there is drug counseling and he also mentioned that the Jackie Nitschke Center has a procedure for withdrawal and therapy. It was added that the best resource at this time is the Aids Resource Center as they have a grant where they can provide treatment at a very minimal cost as well as individual counseling. Several medicative assistant programs are being looked at. It was indicated that in this area the Jackie Nitschke Center is used for inpatient treatment as well as Casa Clare in Appleton and Nova in Oshkosh. Lasee noted that there is a substantial lack of treatment options in the community, especially for residential treatment. He noted that there are not a lot of places to put people right when they get released or to go through withdrawal. This is a statewide issue and Evans noted that the Human Services Committee will be trying to find some solutions. Michelle Timm added that she had been at a training conference recently and the doctor speaking about heroin and opiate addiction indicated that there is research that shows that intensive outpatient programming is equally as effective as inpatient programming. She will provide the research on this to the Board. She noted that coupling the outpatient treatment with the fact that there is an agent working very closely with the participants provides a team approach that encircles the people to provide help. Timm continued that she did not feel there was anything better than the supervision provided to people with the treatment courts and the team approach. Lasee stated that there is a difference between the inpatient treatment and the jail in having a place to transition these people out. It is difficult to transition someone out of the jail if they have nowhere to go for support.

7. **County Jails at a Crossroads Article (distributed last week) (Sheriff Gossage).**

This item was discussed earlier in Item 4.

Motion made by Patrick Evans, seconded by Sheriff Gossage to receive and place on file Items 6 and 7. Vote taken. MOTION CARRIED UNANIMOUSLY

8. **List of Tasks from our 2014 Study on Jail Usage (attachment).**

Judge Walsh noted that one of the things on the task list was using COMPAS or some other tool to help assess risks. He continued that each court has been advised to reduce the time between revocations and sentencing. They would like to see the hearings occur within 10 days of each other to get the people out and get them sentenced sooner. Judge Walsh is trying to maintain that timeline in his branch. He also noted that significant steps have been taken on the operating after revocation cases where in conjunction with the DA's office they have agreed to address these things more efficiently in front of the Court Commissioners by amending to ordinance violations so the parties do not have to come back to court when often times they don't show up anyway but then sit in jail on a warrant while they wait to get before a judge.

With regard to the bond request, Lasee stated that they have talked about it and he felt that this dovetails with using a COMPAS tool or something similar. Gossage noted that they are instructing

their officers to encourage more ordinance violations rather than putting people in jail and Green Bay is doing the same thing.

Judge Walsh continued that day report centers have been discussed in the past and Lasee stated that that would be an option and ties in on what Lock and Load reported earlier. He felt that day report and pretrial release on some sort of device would be the best use of a day report center. Lasee felt that a committee should be formed to look at this as well as the use of GPS and alcohol and drug monitoring bracelets as a way to manage pretrial release. Judge Walsh asked who runs the day report centers that Lasee has visited and he noted that in Outagamie County Family Services is running the day report center. This is working well in Outagamie County and Lasee would like to see it explored further in Brown County.

9. **Request to present at a future meeting by Measures for Justice (Don Harper/Judge Walsh).**

Judge Walsh recalled that at the last meeting he brought up the idea of having a representative of Measures for Justice come to address the group. He recalled that Measures for Justice has conducted a study in Milwaukee and gathered some data on the criminal justice system and wanted to share it with the Board and then possibly use Brown County to do some more work with a grant from the Department of Justice. Judge Walsh indicated that Don Harper had checked more into this and checked feedback about Measures for Justice. Harper stated that he spoke to the District Court Administrator in Milwaukee and they had a lot of reservations with working with Measures for Justice as they felt the group was predisposed to ideas that the system was not working without having any knowledge of how the system works. Further, there were concerns about the measures that Measures for Justice takes and it was felt that there was little credibility to the measures and how the system in Milwaukee worked. Since the presentation would be free, Harper did not see any reason to turn it down but felt that we should proceed with caution. Lasee noted that he had heard something similar and agreed with Harper in that if they are going to do the presentation, we could hear it but be cautious. Judge Walsh said that he will try to get a presentation set up for the next meeting and then the Board can discuss it further following the presentation.

Motion made by Patrick Evans, seconded by Dave Lasee to receive and place on file Items 8 and 9.
Vote taken. MOTION CARRIED UNANIMOUSLY

10. **Adjourn.**

Patrick Evans suggested adding "Such Other Matters" to their future agendas.

Motion made by Patrick Evans, seconded by Sheriff Gossage to adjourn at 9:04 am. Vote taken.
MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary



PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

BOARD OF DIRECTORS

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force was held on June 18, 2015, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present: Glenn Deviley, Joe Gabe, Ed Janke, Eric Dunning, Todd Delain, Brad Muller, David Lasee, David Konrath, Mike Niefert

Item #1. Adoption of Agenda.

Motion was made by Delain and seconded by Lasee to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Meeting of Previous Meeting.

Motion was made by Dunning and seconded by Delain to approve the minutes from the last meeting on March 19, 2015. **Motion carried.**

Item #3. Report of Monthly Activities of the Fire Investigation Unit.

03-23-15 3989 Jessie Ln., Denmark (garage/undetermined)
03-27-15 505 S. Van Buren St., Green Bay (under investigation)
04-06-15 415 George St., De Pere (apt. hallway/undetermined)
04-08-15 1982 Minten Way, Lawrence (garage/undetermined)
04-27-15 1011 N. Danz Ave., Green Bay (apt./arson)
04-28-15 2237 University Ave., Green Bay (laundromat/accidental)
05-02-15 4183 Shawano Ave., Howard (pole bldg./undetermined)
05-03-15 2341 Brice Ct., Bellevue (residence/dehumidifier/accidental)
05-08-15 3667 Park Rd., Morrison (duplex/accidental)
05-19-15 1750 Velp Ave., Howard (business/accidental)
05-22-15 1627 Arnold Dr., Green Bay (basement/undetermined)
05-26-15 1402 Swan Ridge Tr., Ledgeview (residence/accidental)
06-12-15 2368 S. Overland Rd., Hobart (residence/fatal/under investigation)

Item #4. Report of General Membership President.

Gabe reported that Dan Kerkhoff, Tom Roberts, Kyle Lauf and Rick Davidson are no longer on the Task Force. Kevin Heimerl from DCI put on a report writing class at the last meeting. Overview of highlights from the spring IAAI conference.

Gabe reported that no one from Green Bay Police Department put in for open fire investigator positions after last posting. The problem lies in that being on the Task Force is in addition to a member's full-time job and not assigned as one's daily job, so it is hard to get people who want to go out on fires. There was discussion by the Board about possibly reducing the types of calls the

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Task Force goes out on as it seems the Task Force is getting called out for minor fires where they really aren't needed. Konrath will send out another notice to all police/fire departments of openings on the Task Force.

Gabe further reported that he needs to step down from the Task Force. A meeting will be held in July to replace him. It was noted that Brandon Dhuey, an investigator on the Task Force, is interested in taking over Gabe's position.

Motion made by Gabe and seconded by Delain to hold a General Membership meeting in July to include election of officers and determine solutions for Task Force issues and bring them back to the Board. **Motion carried.**

There was a formal request by fire investigator Brad Neville to exempt the requirement for renewal of his FIT certification because of his plan to retire before the end of the year. The question to allow the exemption was forwarded to the Board and the unanimous result was to allow a non-precedent setting exemption, with the exception of the date the exemption would expire. The Board agreed to September 1, 2016.

Gabe noted that it costs a lot more to obtain FIT certification if you are not a member of IAAI.

Item #5. Financial Report.

Delain reported that there is approximately 50 percent left in the Task Force budget and that the entire budget may be utilized this year. It was noted that the safety house needs approximately \$1,000 to replace wheels and bearings. Janke stated he has guys who can work on the safety house to help save money.

Item #6. Old Business.

A. Disposition of Case Proceedings.

None were discussed.

Item #7. New Business.

A. Vice-chairperson vacancy.

Election of officers will be held at the September meeting. Motion made by Dunning and seconded by Janke to table the vice-chairperson vacancy until the September election. **Motion carried.**

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Nieft mentioned that he will be retiring next May, so if anyone is interested in his position as chairperson, they could run for election in September.

Item #8. Report of Juvenile Firesetter Program Coordinator.

No new juveniles in the program since the last meeting.

Item #9. Other Matters.

A. Reinstatement of safety house 501(c)(3).

Muller stated that the 501(c)(3) for the safety house expired and that it costs \$1,000 to reinstate it. If there is money left in the budget at the end of the year, this can be done. However, it was pointed out that this may not need to be done as municipalities are tax-exempt.

B. New vehicle for safety house.

Dunning stated that WPS has a grant program where they reallocate their used equipment, so that would be one way of trying to obtain a new vehicle. He will fill out the application paperwork.

The fall IAAI conference will be held in Green Bay on Sept. 30-Oct. 2, 2015.

Item #10. Set Date, Time, and Location of Next Meeting.

The next meeting is set for September 17, 2015, at 9:00 a.m., at the Brown County Sheriff's Office.

Item #11. Adjourn.

Motion was made by Gabe and seconded by Deviley to adjourn the meeting. **Motion carried.** The meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Marsha Laurent
Recording Secretary

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**PROCEEDINGS OF THE BROWN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis, Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Tuesday, September 8th, 2015 @13:30 p.m. at Brown County Health Department

PRESENT: Tom Collins, Mike Schoen, Leon Engler, David Catalano, Bill Marotz, Steve Johnson, Michael Moore, Bob Mayer, Jeremy Klingbeil

1. CALL MEETING TO ORDER:

The meeting was called to order by Tom Collins at 13:32.

2. APPROVAL OF AGENDA:

A MOTION WAS MADE by Leon Engler TO APPROVE THE AGENDA, Dave Catalano Seconded. Vote taken, MOTION CARRIED UNANIMOUSLY.

3. APPROVAL OF MINUTES:

A MOTION WAS MADE by Leon Engler TO APPROVE THE MINUTES, Bill Marotz Seconded. Vote taken, MOTION CARRIED UNANIMOUSLY.

4. LEPC ROUND TABLE:

- Bob Mayer reported on the *Home Fire Preparedness Campaign* that the Red Cross will be holding next spring. The goal is to install 1,000 smoke detectors throughout Brown County in a single day on Saturday, April 23rd, 2016.
- Mike Schoen reported on the expansion of Omnova Solutions operations.
- Steve Johnson gave an overview of services offered by the Health Department with an emphasis on the department's Environmental Division.

5. COMMITTEE REPORTS:

A. PUBLIC INFORMATION AND EDUCATION (PIE) COMMITTEE

- The Chair position remains open at this time. Melissa had sent a description of the position duties to LEPC members.

B. EXECUTIVE COMMITTEE

- Nothing reporting.

C. PLANNING COMMITTEE

- Nothing reporting.

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6. OTHER REPORTS:

A. ARES/RACES UPDATE

- David Catalano shared information on an event titled *HAM CRAM & EXAM* which will take place on Saturday, October 3rd from 9 a.m. to 3 p.m. at St. Norbert College. The event will help participants prepare for the Amateur Radio License Exam. More information can be obtained at www.K9EAM.org.

B. RECENT SPILLS

-

C. PUBLIC/PRIVATE PARTNERSHIP

- Bill Marotz reported that Schneider Inc. is updating its Memorandum of Understanding (MOU) with the Village of Ashwaubenon. The MOU defines resources, policies and procedures and personnel available for emergency response. This is reviewed annually.

D. EM REPORT

- There was no report from Brown County Emergency Management since Melissa Spielman was absent from the meeting.

7. PUBLIC COMMENT

- None

8. SUCH OTHER MATTERS AS AUTHORIZED BY LAW

9. ADJOURN

A MOTION WAS MADE BY Mike Schoen TO ADJOURN AT 14:37 P.M. Leon Engler seconded. Vote taken, MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Melissa Spielman
EM Director

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BROWN COUNTY TRAFFIC SAFETY COMMISSION MEETING MINUTES

A regular meeting of the Brown County Traffic Safety Commission was held on Thursday, July 16, 2015, at 9:00 a.m. at the Brown County Sheriff's Office.

Present:

Dan Sandberg, Melissa Spielman, Kimberly Hess, Rebecca Nyberg, Michael Panosh, Cullen Peltier, Juliana Ruenzel, Joshua Falk, Tracy Flucke, Andy Sell

I. Call to Order

Chairman Sandberg called the meeting to order at approximately 9:00 a.m.

II. Approve Minutes

Motion was made by Ruenzel and seconded by Peltier to accept the minutes of the April 2015 meeting. Motion carried.

III. I-41 Construction Update

IV. STH 29 Construction Update

Falk gave update on I-41 and STH 29 construction.

V. Multi-Jurisdictional OWI Task Force Update

VI. BOTS Updates

Panosh stated that the Speed Task Force is modeled after the OWI Task Force, with emphasis on the summer months, and is going well. He reported that there have been 660 OWI arrests and 3,700 citations since the OWI Task Force started in 2011 and that this doesn't happen without the OWI Task Force. The news media took to the 70 MPH speed limit change, but it is not an issue for law enforcement—the interstates are the safest roads. There have been 260 fatalities in Wisconsin so far this year compared to 222 at the same time last year, which was the lowest since WWII. The average is 256.

VII. Second Quarter Traffic Fatalities

There were four fatalities in the second quarter—two in the city of Green Bay, one in the town of New Denmark and one in the village of Bellevue. There have been eight fatalities so far this year. Three of the eight were alcohol-related.

VIII. Citizen Appearances

None

IX. Other Business as Allowed by Law

Nyberg noted that free overnight parking downtown is being suggested for bar patrons who have had too much to drink. Spielman will work on setting up links on the BCSO website for the TSC and other agencies involved on the TSC as an educational resource for the public. Peltier commented that the Kenny Chesney concert was taxing on staff. Sell reported that there have been three highway

led

Brown County Traffic Safety Commission
July 16, 2015
Page 2 of 2

worker fatalities in the region in the last three months. Hess reported that car seat checks are booked to October. On August 6, Prevea will be offering car seat checks. There have been 200 car seat checks for parents this year, which is 50 more than last year. Getting out reminder to the public about heat stroke deaths. Working with Green Bay schools on traffic/bike education. Flucke reported that a bicycle/pedestrian class will be held in Menasha on July 28-29. Ruenzel suggested sending a copy of the TSC minutes to the sheriff to share with the Public Safety Committee to make them aware of what the TSC does.

There was discussion about changing the time of future TSC meetings to 1:00 p.m. or possibly moving them to Wednesdays. Members will check their calendars to see what works for them.

Meeting adjourned at 10:00 a.m.

Respectfully submitted,

Captain Dan Sandberg #210, BRSO
Brown County Traffic Safety Commission

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Brown Co Supervisors

PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting:

9/16/15

Request of Alderperson

McHalsen

Refer to:

Public Safety

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

Requesting the State of WI/
Brown Co.
to Refund the whole amount of
the Stadium Tax in a Form
of a Rebate to the Residents
of Brown Co. with possible Act.
Andy Nick

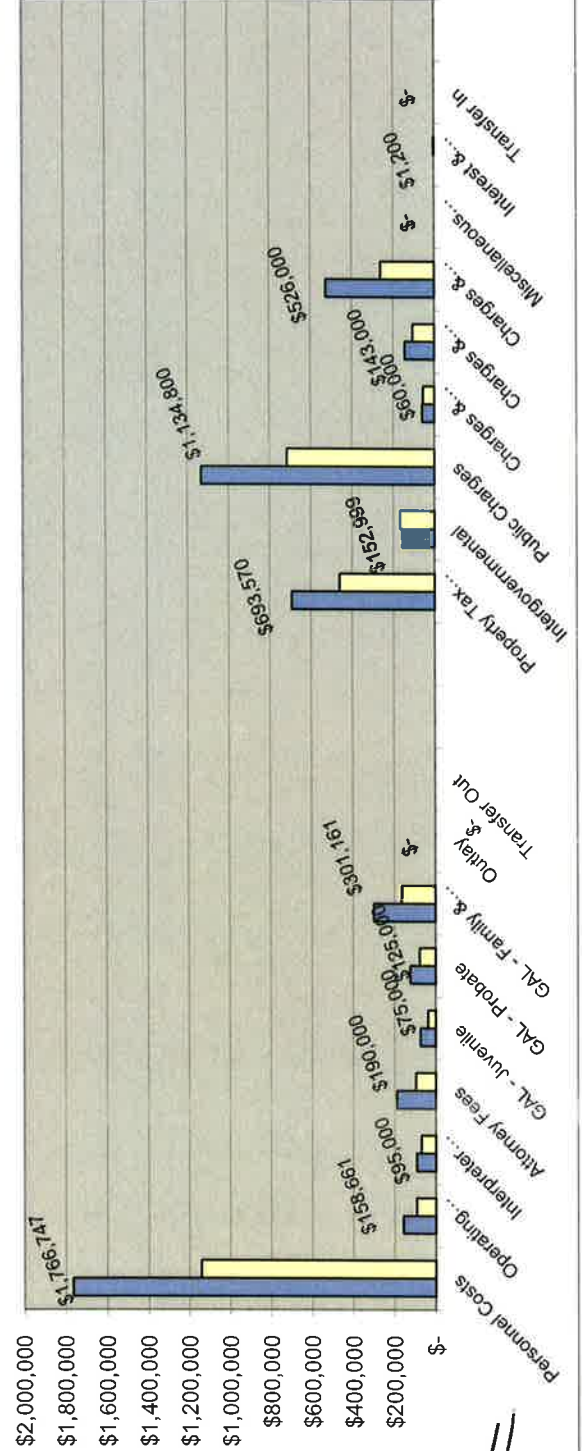
Announcements of Supervisors September 16, 2015

look to expand the role of the drug task force to investigate human trafficking.

~~Thomas Lund~~
Thomas Lund
District 25

	Annual Budget	YTD Actual	YTD 2014 Actual	YTD 2015 Actual	YTD Difference
Personnel Costs	\$ 1,766,747	\$ 1,143,623	\$ 1,154,426	\$ 1,143,623	\$ (10,803)
Operating Expenses	\$ 158,661	\$ 94,443	\$ 78,256	\$ 94,443	\$ 16,186
Interpreter Services	\$ 95,000	\$ 70,790	\$ 62,614	\$ 70,790	\$ 8,176
Attorney Fees	\$ 190,000	\$ 98,147	\$ 120,484	\$ 98,147	\$ (22,337)
GAL - Juvenile	\$ 75,000	\$ 38,764	\$ 32,370	\$ 38,764	\$ 6,395
GAL - Probate	\$ 125,000	\$ 78,243	\$ 85,835	\$ 78,243	\$ (7,592)
GAL - Family & Paternity	\$ 301,161	\$ 165,023	\$ 184,168	\$ 165,023	\$ (19,145)
Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 1,689,032	\$ 1,718,153	\$ 1,689,032	\$ (29,121)
Property Tax Revenue	\$ 693,570	\$ 462,380	\$ 448,571	\$ 462,380	\$ 13,809
Intergovernmental	\$ 152,999	\$ 162,931	\$ 151,998	\$ 162,931	\$ 10,933
Public Charges	\$ 1,134,800	\$ 715,641	\$ 700,110	\$ 715,641	\$ 15,531
Charges & Fees - Interpreter	\$ 60,000	\$ 55,785	\$ 46,571	\$ 55,785	\$ 9,214
Charges & Fees - Atty Fees	\$ 143,000	\$ 105,656	\$ 111,543	\$ 105,656	\$ (5,887)
Charges & Fees - GAL Fees	\$ 526,000	\$ 262,328	\$ 251,609	\$ 262,328	\$ 10,719
Miscellaneous Rev	\$ -	\$ 16	\$ -	\$ 16	\$ 16
Interest & Investment Earnings	\$ 1,200	\$ 3,228	\$ 772	\$ 3,228	\$ 2,456
Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 1,767,964	\$ 1,711,174	\$ 1,767,964	\$ 56,790

Clerk of Courts - August 2015





For Month Ended 8/31/2014

Fiscal Year to Date 08/31/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
REVENUE										
Fund 100 - GF										
Department 012 - Clerk of Court.										
Division 001 - General										
4100	General property taxes	672,857.00	.00	672,857.00	56,071.42	.00	448,571.36	224,285.64	67	663,448.00
4302	State grant and aid revenue	150,996.00	.00	150,996.00	.00	.00	151,997.50	(1,001.50)	101	151,156.50
Licenses										
4401	Licenses Occupational	1,000.00	.00	1,000.00	120.00	.00	480.00	520.00	48	920.00
4401.123	Licenses Occupational	\$1,000.00	\$0.00	\$1,000.00	\$120.00	\$0.00	\$480.00	\$520.00	48%	\$920.00
4401 - Licenses Totals										
4500	County ordinance forfeitures	250,000.00	.00	250,000.00	18,972.17	.00	166,125.80	83,874.20	66	217,193.67
4503	Penal fines for civil fees	357,500.00	.00	357,500.00	17,724.52	.00	217,464.63	140,035.37	61	349,022.93
4505	Bail forfeitures	127,500.00	.00	127,500.00	11,975.00	.00	48,340.66	79,159.34	38	95,182.07
Charges and fees										
4600	Charges and fees Clerk of court	850,000.00	(675,000.00)	175,000.00	14,178.94	.00	98,231.63	76,768.37	56	636,611.92
4600.120	Charges and fees Clerk of court	300,000.00	.00	300,000.00	19,180.62	.00	169,467.17	130,532.83	56	255,952.56
4600.121	Charges and fees Court	.00	60,000.00	60,000.00	17,336.67	.00	46,570.82	13,429.18	78	.00
4600.122	Charges and fees Interpreter	.00	175,000.00	175,000.00	9,374.53	.00	111,543.19	63,456.81	64	.00
4600.123	Charges and fees Attorney	.00	440,000.00	440,000.00	22,606.90	.00	251,609.19	188,390.81	57	.00
4600.124	Charges and fees Guardian Ad Litem	\$1,150,000.00	\$0.00	\$1,150,000.00	\$82,677.66	\$0.00	\$677,422.00	\$472,578.00	59%	\$892,564.48
4905	Interest	2,000.00	.00	2,000.00	104.88	.00	771.82	1,228.18	39	1,468.11
9002 - Charges and fees Totals										
9002	Transfer in	.00	7,272.00	7,272.00	.00	.00	.00	7,272.00	0	.00
9002.200	Transfer in HR	\$0.00	\$7,272.00	\$7,272.00	\$0.00	\$0.00	\$0.00	\$7,272.00	0%	\$0.00
9002 - Transfer in Totals										
9004	Intrafund Transfer in	.00	.00	.00	.00	.00	.00	.00	+++	6,563.50
001 - General										
Division 001 - General										
5100	Regular earnings	\$2,711,853.00	\$7,272.00	\$2,719,125.00	\$187,645.65	\$0.00	\$1,711,173.77	\$1,007,951.23	63%	\$2,377,519.26
5100.998	Regular earnings Budget only	\$2,711,853.00	\$7,272.00	\$2,719,125.00	\$187,645.65	\$0.00	\$1,711,173.77	\$1,007,951.23	63%	\$2,377,519.26
REVENUE TOTALS										
EXPENSE										
Department 012 - Clerk of Court.										
Division 001 - General										
5100	Regular earnings	1,275,526.00	.00	1,275,526.00	117,009.87	.00	706,806.25	568,719.75	55	1,036,799.12
5100.998	Regular earnings Budget only	23,262.00	.00	23,262.00	.00	.00	.00	23,262.00	0	.00
5100 - Regular earnings Totals										
5102	Paid leave earnings	\$1,298,788.00	\$0.00	\$1,298,788.00	\$117,009.87	\$0.00	\$706,806.25	\$591,981.75	54%	\$1,036,799.12
5102.100	Paid leave earnings Paid Leave	.00	.00	.00	19,099.81	.00	75,130.40	(75,130.40)	+++	139,845.06
5102.200	Paid leave earnings Personal	.00	.00	.00	442.77	.00	9,816.49	(9,816.49)	+++	17,735.64
5102.300	Paid leave earnings Casual	.00	7,272.00	7,272.00	1,464.38	.00	9,689.70	(2,417.70)	133	23,265.14
5102.400	Paid leave earnings Sick	.00	.00	.00	.00	.00	.00	.00	+++	97.70
5102.500	Paid leave earnings Holiday	.00	.00	.00	.00	.00	13,237.77	(13,237.77)	+++	36,429.23
5102.600	Paid leave earnings Other (funeral, jury duty, etc)	.00	.00	.00	461.40	.00	1,892.25	(1,892.25)	+++	4,474.76



For Month Ended 8/31/2014

Fiscal Year to Date 08/31/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
EXPENSE										
Department 012 - Clerk of Court										
Division 001 - General										
5102 - Paid leave earnings Totals										
5103	Premium	\$0.00	\$7,272.00	\$7,272.00	\$21,468.36	\$0.00	\$109,766.61	(\$102,494.61)	1509%	\$221,847.53
5103.000	Premium Overtime	3,000.00	.00	3,000.00	16.02	.00	574.94	2,425.06	19	792.96
5103.100	Premium Comp time	.00	.00	.00	.00	.00	85.42	(85.42)	+++	828.01
5103 - Premium Totals										
		\$3,000.00	\$0.00	\$3,000.00	\$16.02	\$0.00	\$660.36	\$2,339.64	22%	\$1,620.97
5109	Salaries reimbursement	.00	.00	.00	.00	.00	(8,787.59)	8,787.59	+++	(36,381.60)
5109.100	Salaries reimbursement Short term disability	(18,000.00)	.00	(18,000.00)	(1,324.69)	.00	(10,597.52)	(7,402.48)	59	(15,783.11)
5109.200	Salaries reimbursement IV-D	(\$18,000.00)	\$0.00	(\$18,000.00)	(\$1,324.69)	\$0.00	(\$19,385.11)	\$1,385.11	108%	(\$52,164.71)
5109 - Salaries reimbursement Totals										
		93,970.00	.00	93,970.00	10,033.44	.00	58,588.59	35,381.41	62	89,681.32
5110	Fringe benefits	4,790.00	.00	4,790.00	490.92	.00	2,812.34	1,977.66	59	4,787.56
5110.100	Fringe benefits FICA	316,990.00	.00	316,990.00	26,194.74	.00	204,922.02	112,067.98	65	287,859.58
5110.200	Fringe benefits Health Insurance	28,120.00	.00	28,120.00	2,263.36	.00	18,021.02	10,098.98	64	24,428.40
5110.210	Fringe benefits Dental Insurance	1,609.00	.00	1,609.00	237.51	.00	2,110.52	(501.52)	131	3,725.92
5110.220	Fringe benefits Life Insurance	4,833.00	.00	4,833.00	369.45	.00	2,960.47	1,872.53	61	4,677.86
5110.230	Fringe benefits LT disability insurance	10,976.00	.00	10,976.00	914.70	.00	7,317.60	3,658.40	67	20,118.00
5110.235	Fringe benefits Disability insurance	1,401.00	.00	1,401.00	116.75	.00	934.00	467.00	67	11,600.00
5110.240	Fringe benefits Workers compensation insurance	90,007.00	.00	90,007.00	9,694.60	.00	56,345.85	33,661.15	63	81,552.28
5110.300	Fringe benefits Retirement	5,247.00	.00	5,247.00	.00	.00	2,565.74	2,681.26	49	4,940.82
5110.310	Fringe benefits Retirement credit	\$557,943.00	\$0.00	\$557,943.00	\$50,315.47	\$0.00	\$356,578.15	\$201,364.85	64%	\$533,371.74
5198	Fringe benefits - Budget only	5,629.00	.00	5,629.00	.00	.00	.00	5,629.00	0	.00
5110 - Fringe benefits Totals										
		14,465.00	.00	14,465.00	412.19	.00	6,819.07	7,645.93	47	10,800.51
5300	Supplies	8,000.00	.00	8,000.00	326.61	.00	5,430.29	2,569.71	68	11,615.57
5300.001	Supplies Office	32,000.00	.00	32,000.00	5,772.70	.00	22,131.56	9,868.44	69	31,189.09
5300.004	Supplies Postage	\$54,465.00	\$0.00	\$54,465.00	\$6,511.50	\$0.00	\$34,380.92	\$20,084.08	63%	\$53,605.17
5300 - Supplies Totals										
		2,000.00	.00	2,000.00	.00	.00	2,161.43	(161.43)	108	1,220.08
5304	Printing	800.00	.00	800.00	.00	.00	751.31	48.69	94	739.03
5304	Printing	\$2,800.00	\$0.00	\$2,800.00	\$0.00	\$0.00	\$2,912.74	(\$112.74)	104%	\$1,959.11
5304.100	Printing Forms	140.00	.00	140.00	.00	.00	250.00	(110.00)	179	125.00
5304 - Printing Totals										
		.00	.00	.00	.00	.00	.00	.00	+++	2,162.00
5305	Dues and memberships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,162.00
5306	Maintenance agreement	1,500.00	.00	1,500.00	.00	.00	381.88	1,118.12	25	494.49
5306.100	Maintenance agreement Software									
5306 - Maintenance agreement Totals										
5340	Travel and training									



For Month Ended 8/31/2014

Fiscal Year to Date 08/31/14
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/Rec'd	Prior Year Total
Fund 100 - GF											
EXPENSE											
Department 012 - Clerk of Court											
Division 001 - General											
5410 Insurance											
5410.400 Insurance Bond		142.00	.00	142.00	.00	.00	142.25	(.25)	100		142.25
		\$142.00	\$0.00	\$142.00	\$0.00	\$0.00	\$142.25	(\$0.25)	100%		\$142.25
5505 Telephone		1,200.00	.00	1,200.00	.00	.00	576.49	623.51	48		1,049.33
5601 Intra-county expense											
5601.100 Intra-county expense Technology services		9,320.00	.00	9,320.00	648.05	.00	5,391.70	3,928.30	58		8,601.95
5601.200 Intra-county expense Insurance		11,302.00	.00	11,302.00	941.83	.00	7,534.64	3,767.36	67		8,830.00
5601.400 Intra-county expense Copy center		18,000.00	.00	18,000.00	1,141.40	.00	16,010.73	1,989.27	89		18,548.70
5601.450 Intra-county expense Departmental copiers		4,725.00	.00	4,725.00	393.75	.00	3,150.00	1,575.00	67		4,500.00
		\$43,347.00	\$0.00	\$43,347.00	\$3,125.03	\$0.00	\$32,087.07	\$11,259.93	74%		\$40,480.65
5601 - Intra-county expense Totals											
5700 Contracted services		10,500.00	.00	10,500.00	1,302.25	.00	7,525.02	2,974.98	72		.00
5784 Interpreter services		95,000.00	.00	95,000.00	8,240.30	.00	62,613.50	32,386.50	66		94,561.12
5785 Attorney Fees		170,000.00	.00	170,000.00	11,095.17	.00	120,484.11	49,515.89	71		202,841.36
5787 Guardian Ad Litem											
5787.100 Guardian Ad Litem Juvenile		74,199.00	.00	74,199.00	2,409.50	.00	32,369.58	41,829.42	44		87,583.91
5787.200 Guardian Ad Litem Probate		76,200.00	.00	76,200.00	8,489.50	.00	85,834.83	(9,634.83)	113		123,984.03
5787.300 Guardian Ad Litem Family & Paternity		335,000.00	.00	335,000.00	19,353.73	.00	184,167.90	150,832.10	55		369,502.21
		\$485,399.00	\$0.00	\$485,399.00	\$30,252.73	\$0.00	\$302,372.31	\$183,026.69	62%		\$581,070.15
5787 - Guardian Ad Litem Totals											
Division 001 - General		\$2,711,853.00	\$7,272.00	\$2,719,125.00	\$248,012.01	\$0.00	\$1,718,152.55	\$1,000,972.45	63%		\$2,719,965.28
Department 2 - Clerk of Courts		\$2,711,853.00	\$7,272.00	\$2,719,125.00	\$248,012.01	\$0.00	\$1,718,152.55	\$1,000,972.45	63%		\$2,719,965.28
		\$2,711,853.00	\$7,272.00	\$2,719,125.00	\$248,012.01	\$0.00	\$1,718,152.55	\$1,000,972.45	63%		\$2,719,965.28
EXPENSE TOTALS											
Fund 100 - GF Totals											
REVENUE TOTALS											
EXPENSE TOTALS											
Fund 100 - GF Totals											
		\$0.00	\$0.00	\$0.00	\$187,645.65	\$0.00	\$1,711,173.77	\$1,007,951.23	63		\$2,377,519.26
Grand Totals											
REVENUE TOTALS											
EXPENSE TOTALS											
Grand Totals											
		\$0.00	\$0.00	\$0.00	\$187,645.65	\$0.00	\$1,711,173.77	\$1,007,951.23	63		\$2,377,519.26
		\$2,711,853.00	\$7,272.00	\$2,719,125.00	\$248,012.01	\$0.00	\$1,718,152.55	\$1,000,972.45	63		\$2,719,965.28
		\$2,711,853.00	\$7,272.00	\$2,719,125.00	\$248,012.01	\$0.00	\$1,718,152.55	\$1,000,972.45	63		\$2,719,965.28
		\$0.00	\$0.00	\$0.00	\$60,366.36	\$0.00	(\$6,978.78)	\$6,978.78			(\$342,446.02)



For Month Ended 8/31/2015

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
REVENUE											
Fund 100 - GF											
Department 012 - Clerk of Court											
Division 001 - General											
4100	General property taxes	693,570.00	.00	693,570.00	57,797.50	.00	462,380.00	231,190.00	67	672,857.00	
State grant and aid revenue											
4302	State grant and aid revenue	152,999.00	.00	152,999.00	.00	.00	162,930.50	(9,931.50)	106	151,997.50	
4302.122	State grant and aid revenue Interpreter	.00	.00	.00	20,308.06	.00	20,308.06	(20,308.06)	+++	.00	
4302 - State grant and aid revenue Totals											
		\$152,999.00	\$0.00	\$152,999.00	\$20,308.06	\$0.00	\$183,238.56	(\$30,239.56)	120%	\$151,997.50	
Licenses											
4401	Licenses Occupational	800.00	.00	800.00	80.00	.00	180.00	620.00	22	720.00	
4401.123	Licenses Occupational	\$800.00	\$0.00	\$800.00	\$80.00	\$0.00	\$180.00	\$620.00	22%	\$720.00	
4401 - Licenses Totals											
		240,000.00	.00	240,000.00	23,398.12	.00	190,305.21	49,694.79	79	234,828.62	
4500	County ordinance forfeitures	350,000.00	.00	350,000.00	16,308.13	.00	195,695.86	154,304.14	56	282,134.01	
4503	Penal fines for civil fees	105,000.00	.00	105,000.00	1,755.38	.00	26,427.43	78,572.57	25	115,283.02	
Charges and fees											
4600	Charges and fees Clerk of court	174,000.00	.00	174,000.00	15,745.60	.00	126,106.48	47,893.52	72	93,993.48	
4600.120	Charges and fees Clerk of court	265,000.00	.00	265,000.00	19,551.66	.00	176,926.16	88,073.84	67	280,972.50	
4600.121	Charges and fees Court	60,000.00	.00	60,000.00	.00	.00	35,477.06	24,522.94	59	61,770.53	
4600.122	Charges and fees Interpreter	143,000.00	.00	143,000.00	6,449.73	.00	105,655.71	37,344.29	74	184,369.06	
4600.123	Charges and fees Attorney	526,000.00	.00	526,000.00	21,693.61	.00	262,327.98	263,672.02	50	440,799.03	
4600.124	Charges and fees Guardian Ad Litem	\$1,168,000.00	\$0.00	\$1,168,000.00	\$63,440.60	\$0.00	\$706,493.39	\$461,506.61	60%	\$1,061,904.60	
4900	Miscellaneous	.00	.00	.00	.00	.00	16.00	(16.00)	+++	.00	
4905	Interest	1,200.00	.00	1,200.00	697.30	.00	3,227.54	(2,027.54)	269	1,264.54	
9002 - Transfer in											
9002.200	Transfer in HR	.00	.00	.00	.00	.00	.00	.00	+++	7,272.47	
9002 - Transfer in Totals											
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$7,272.47	
Division 001 - General											
2 - Clerk of Courts	Totals	\$2,711,569.00	\$0.00	\$2,711,569.00	\$183,785.09	\$0.00	\$1,767,963.99	\$943,605.01	65%	\$2,528,261.76	
REVENUE TOTALS											
		\$2,711,569.00	\$0.00	\$2,711,569.00	\$183,785.09	\$0.00	\$1,767,963.99	\$943,605.01	65%	\$2,528,261.76	
EXPENSE											
Department 012 - Clerk of Court											
Division 001 - General											
Regular earnings											
5100	Regular earnings	1,272,566.00	.00	1,272,566.00	118,608.64	.00	702,709.02	569,856.98	55	1,059,052.39	
5100.998	Regular earnings Budget only	(32,850.00)	.00	(32,850.00)	.00	.00	.00	(32,850.00)	0	.00	
5100 - Regular earnings Totals											
		\$1,239,716.00	\$0.00	\$1,239,716.00	\$118,608.64	\$0.00	\$702,709.02	\$537,006.98	57%	\$1,059,052.39	
Paid leave earnings											
5102	Paid leave earnings	.00	.00	.00	15,822.38	.00	66,257.99	(66,257.99)	+++	106,855.57	
5102.100	Paid leave earnings Paid Leave	.00	.00	.00	675.02	.00	11,329.53	(11,329.53)	+++	17,428.26	
5102.200	Paid leave earnings Personal	.00	.00	.00	1,044.33	.00	9,785.06	(9,785.06)	+++	22,641.82	
5102.300	Paid leave earnings Casual	.00	.00	.00		.00					



For Month Ended 8/31/2015

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF											
EXPENSE											
Department 012 - Clerk of Court											
Division 001 - General											
5102	Paid leave earnings										
5102.500	Paid leave earnings Holiday	.00	.00	.00	.00	.00	13,117.61	(13,117.61)	+++	+++	36,544.99
5102.600	Paid leave earnings Other (funeral, jury duty, etc)	.00	.00	.00	.00	.00	1,559.04	(1,559.04)	+++	+++	3,428.12
	5102 - Paid leave earnings Totals	\$0.00	\$0.00	\$0.00	\$17,541.73	\$0.00	\$102,049.23	(\$102,049.23)	+++	+++	\$186,898.76
5103	Premium										
5103.000	Premium Overtime	3,000.00	.00	3,000.00	.00	.00	161.56	2,838.44	5	5	698.44
5103.100	Premium Comp time	.00	.00	.00	.00	.00	40.75	(40.75)	+++	+++	632.74
	5103 - Premium Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$202.31	\$2,797.69	7%	7%	\$1,331.18
5109	Salaries reimbursement										
5109.100	Salaries reimbursement Short term disability	.00	.00	.00	.00	.00	(5,591.99)	5,591.99	+++	+++	(12,690.89)
5109.200	Salaries reimbursement IV-D	(18,000.00)	.00	(18,000.00)	(1,341.31)	.00	(10,730.48)	(7,269.52)	60	60	(15,896.28)
	5109 - Salaries reimbursement Totals	(\$18,000.00)	\$0.00	(\$18,000.00)	(\$1,341.31)	\$0.00	(\$16,322.47)	(\$1,677.53)	91%	91%	(\$28,587.17)
5110	Fringe benefits										
5110.100	Fringe benefits FICA	93,753.00	.00	93,753.00	9,784.04	.00	58,102.87	35,650.13	62	62	89,324.18
5110.110	Fringe benefits Unemployment compensation	3,188.00	.00	3,188.00	299.57	.00	1,775.52	1,412.48	56	56	4,317.44
5110.200	Fringe benefits Health Insurance	303,254.00	.00	303,254.00	33,630.66	.00	209,244.29	94,009.71	69	69	307,637.22
5110.210	Fringe benefits Dental Insurance	29,704.00	.00	29,704.00	2,998.80	.00	18,508.52	11,195.48	62	62	27,102.94
5110.220	Fringe benefits Life Insurance	3,663.00	.00	3,663.00	388.60	.00	1,928.47	1,734.53	53	53	3,062.00
5110.230	Fringe benefits LT disability insurance	4,797.00	.00	4,797.00	332.62	.00	2,879.18	1,917.82	60	60	4,468.87
5110.235	Fringe benefits Disability insurance	10,976.00	.00	10,976.00	915.00	.00	7,320.00	3,656.00	67	67	10,976.40
5110.240	Fringe benefits Workers compensation insurance	1,394.00	.00	1,394.00	116.00	.00	928.00	466.00	67	67	1,401.00
5110.300	Fringe benefits Retirement	89,813.00	.00	89,813.00	9,158.55	.00	54,298.44	35,514.56	60	60	86,329.03
5110.310	Fringe benefits Retirement credit	.00	.00	.00	.00	.00	.00	.00	+++	+++	2,565.74
	5110 - Fringe benefits Totals	\$540,542.00	\$0.00	\$540,542.00	\$57,623.84	\$0.00	\$354,985.29	\$185,556.71	66%	66%	\$537,184.82
5198	Fringe benefits - Budget only	1,489.00	.00	1,489.00	.00	.00	.00	1,489.00	0	0	.00
5300	Supplies										
5300	Supplies	11,265.00	.00	11,265.00	285.00	.00	6,080.39	5,184.61	54	54	9,137.01
5300.001	Supplies Office	8,000.00	.00	8,000.00	1,545.19	.00	6,022.04	1,977.96	75	75	8,331.92
5300.004	Supplies Postage	33,000.00	.00	33,000.00	2,808.38	.00	23,229.47	9,770.53	70	70	33,885.31
	5300 - Supplies Totals	\$52,265.00	\$0.00	\$52,265.00	\$4,638.57	\$0.00	\$35,331.90	\$16,933.10	68%	68%	\$51,354.24
5304	Printing										
5304	Printing	2,200.00	.00	2,200.00	.00	.00	3,146.39	(946.39)	143	143	2,161.43
5304.100	Printing Forms	800.00	.00	800.00	.00	.00	.00	800.00	0	0	751.31
	5304 - Printing Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,146.39	(\$146.39)	105%	105%	\$2,912.74
5305	Dues and memberships	250.00	.00	250.00	130.00	.00	430.00	(180.00)	172	172	250.00
5330	Books, periodicals, subscription	.00	350.00	350.00	48.00	.00	154.39	195.61	44	44	.00
5340	Travel and training	1,200.00	(350.00)	850.00	75.00	.00	797.51	52.49	94	94	466.88



For Month Ended 8/31/2015

Fiscal Year to Date 08/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF EXPENSE										
Department 012 - Clerk of Court										
Division 001 - General										
5410 Insurance										
5410.400	Insurance Bond	147.00	\$0.00	147.00	.00	.00	.00	147.00	0	142.25
5410 - Insurance Totals		\$147.00	\$0.00	\$147.00	\$0.00	\$0.00	\$0.00	\$147.00	0%	\$142.25
5505	Telephone	1,100.00	.00	1,100.00	42.16	.00	526.60	573.40	48	980.19
5601 Intra-county expense										
5601.100	Intra-county expense Technology services	8,113.00	.00	8,113.00	513.10	.00	4,846.44	3,266.56	60	8,019.77
5601.200	Intra-county expense Insurance	10,464.00	.00	10,464.00	872.00	.00	6,976.00	3,488.00	67	11,301.96
5601.300	Intra-county expense Other departmental	.00	.00	.00	.00	.00	30.00	(30.00)	+++	.00
5601.400	Intra-county expense Copy center	20,000.00	.00	20,000.00	754.98	.00	13,014.86	6,985.14	65	19,391.66
5601.450	Intra-county expense Departmental copiers	4,725.00	.00	4,725.00	393.75	.00	3,150.00	1,575.00	67	4,725.00
5601.550	Intra-county expense Document center	46,397.00	.00	46,397.00	2,458.37	.00	17,887.32	28,509.68	39	.00
5601 - Intra-county expense Totals		\$89,699.00	\$0.00	\$89,699.00	\$4,992.20	\$0.00	\$45,904.62	\$43,794.38	51%	\$43,438.39
5700	Contracted services	11,000.00	.00	11,000.00	1,905.75	.00	8,151.26	2,848.74	74	13,298.37
5784	Interpreter services	95,000.00	.00	95,000.00	6,907.50	.00	70,789.52	24,210.48	75	103,434.51
5785	Attorney Fees	190,000.00	.00	190,000.00	15,006.64	.00	98,146.63	91,853.37	52	230,759.02
5787 Guardian Ad Litem										
5787.100	Guardian Ad Litem Juvenile	75,000.00	.00	75,000.00	3,272.50	.00	38,764.34	36,235.66	52	78,975.03
5787.200	Guardian Ad Litem Probate	125,000.00	.00	125,000.00	7,969.50	.00	78,242.64	46,757.36	63	147,790.53
5787.300	Guardian Ad Litem Family & Paternity	301,161.00	.00	301,161.00	17,666.22	.00	165,022.78	136,138.22	55	394,780.46
5787 - Guardian Ad Litem Totals		\$501,161.00	\$0.00	\$501,161.00	\$28,908.22	\$0.00	\$282,029.76	\$219,131.24	56%	\$621,546.02
Department 001 - General										
2 - Clerk of Courts Totals		\$2,711,569.00	\$0.00	\$2,711,569.00	\$255,086.94	\$0.00	\$1,689,031.96	\$1,022,537.04	62%	\$2,824,462.59
EXPENSE TOTALS		\$2,711,569.00	\$0.00	\$2,711,569.00	\$255,086.94	\$0.00	\$1,689,031.96	\$1,022,537.04	62%	\$2,824,462.59
Fund 100 - GF Totals										
REVENUE TOTALS		2,711,569.00	.00	2,711,569.00	183,785.09	.00	1,767,963.99	943,605.01	65	2,528,261.76
EXPENSE TOTALS		2,711,569.00	.00	2,711,569.00	255,086.94	.00	1,689,031.96	1,022,537.04	62	2,824,462.59
Grand Totals		\$0.00	\$0.00	\$0.00	(\$71,301.85)	\$0.00	\$78,932.03	(\$78,932.03)		(\$296,200.83)
Fund 100 - GF Totals										
REVENUE TOTALS		2,711,569.00	.00	2,711,569.00	183,785.09	.00	1,767,963.99	943,605.01	65	2,528,261.76
EXPENSE TOTALS		2,711,569.00	.00	2,711,569.00	255,086.94	.00	1,689,031.96	1,022,537.04	62	2,824,462.59
Grand Totals		\$0.00	\$0.00	\$0.00	(\$71,301.85)	\$0.00	\$78,932.03	(\$78,932.03)		(\$296,200.83)

October 21, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION REGARDING CHANGE IN TABLE OF ORGANIZATION
FOR THE CLERK OF COURTS
CLERK/TYPIST II

WHEREAS, the Human Resources department has received a table of organization change request from the Clerk of Courts department; and

WHEREAS, the Clerk of Courts department has completed cross training of the duties assigned to the Clerk/Typist II positions; and

WHEREAS, due to the efficiencies created by the cross training, the department has requested to reduce a 1.00 FTE Clerk/Typist II to a 0.80 FTE Clerk/Typist II; and

WHEREAS, this would be a cost savings for the department and the affected employee prefers a part-time position; and

WHEREAS, the Human Resources department in conjunction with the Clerk of Courts department recommends reducing a 1.00 FTE Clerk/Typist II to a 0.80 FTE Clerk/Typist II in the Clerk of Courts table of organization; and

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, a 1.00 FTE Clerk/Typist II position be reduced to 0.80 FTE in the Clerk of Courts table of organization.

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Budget Impact:

Human Services

Partial Year Budget Impact (10/01/15 – 12/31/15)	FTE	Addition/ Deletion	Salary	Fringe	Total
Clerk/Typist II	(1.00)	Deletion	\$(7,610)	\$(3,632)	\$(11,242)
Clerk/Typist II	0.80	Addition	\$ 6,088	\$ 2,908	\$ 8,996
Partial Year Budget Impact			\$(1,522)	\$(724)	\$(2,246)

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Clerk/Typist II	(1.00)	Deletion	\$(30,440)	\$(14,528)	\$(44,968)
Clerk/Typist II	0.80	Addition	\$ 24,352	\$ 11,632	\$ 35,984
Annualized Budget Impact			\$(6,088)	\$(2,896)	\$(8,984)

Fiscal Note: This resolution does not require an appropriation from the General Fund; it will result in a budget savings of \$8,984.

Respectfully submitted,
PUBLIC SAFETY COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Resources

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HUMAN RESOURCES DEPARTMENT



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



WARREN P. KRAFT

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 09/16/15
REQUEST TO: Public Safety Committee
MEETING DATE: 10/07/15
REQUEST FROM: Warren Kraft
Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Regarding Change in Table of Organization for the Clerk of Courts Department – Clerk/Typist II

ISSUE/BACKGROUND INFORMATION:

The Clerk of Courts department has completed cross training of the Clerk/Typist II duties which has created efficiencies in the work performed.

ACTION REQUESTED:

Reduce a 1.00 FTE Clerk/Typist II to 0.80 FTE Clerk/Typist II for cost savings. (The affected employee prefers for a part-time position.)

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? Savings of \$2,246 partial year / \$8,984 annualized
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☒ Yes ☐ No
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

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**BROWN COUNTY
POSITION DESCRIPTION**

POSITION TITLE: CLERK/TYPIST II

REPORTS TO: COURT COMMISSIONER

DEPARTMENT: CIRCUIT COURT

JOB SUMMARY:

Performs varied responsible clerical and typist work calling for independent judgment, initiative and specialized knowledge in the area of criminal, family, small claims, and domestic abuse/harassment injunction procedure. Responsible for conducting transactions with the public with matters requiring interpretation and analysis of laws, rules, and/or departmental policies and procedures.

ESSENTIAL DUTIES:

Types reports, correspondence, vouchers, dockets, schedules, minutes, calendars, and statistical data from written or printed material.

Performs receptionist and/or counter duties.

Answers questions from the public, including lawyers and paralegals, regarding departmental policies and procedures.

Reproduces multiple copies of work.

Performs filing and searching.

Gathers information on a variety of subjects and compiles financial, statistical and legal reports.

Analyzes and interprets information contained in a variety of documents, forms, reports, etc. for processing.

Obtains and conveys information from the public for the completion of forms, documents, pleadings, etc.

Refers inquiries to proper department or official.

Independently compiles data and prepares various reports.

Makes detailed arithmetic calculations for processing of information.

NON-ESSENTIAL DUTIES:

Performs related functions as assigned.

MATERIALS AND EQUIPMENT USED:

General office equipment
Computer

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

High School Diploma including or supplemented by a course in typing, plus one year experience as a Clerk/Typist I in the department assigned or one year in a similar position; or any equivalent combination of education, training and experience which provides the necessary knowledge, skills and abilities.

Licenses and Certifications:

None

Knowledge, Skills and Abilities:

Knowledge of general office procedures.

Knowledge of business English, spelling and grammar.

Specialized knowledge pertaining to the department in which employed.

Knowledge of and ability to utilize a computer and the required software.

Ability to type at a minimum rate of 50 net words per minute.

Ability to make fairly complex arithmetic calculations.

Ability to interview and obtain information from the public.

Ability to communicate effectively both orally and in writing.

Ability to establish and maintain effective working relationships with staff and the public.

Ability to work the required hours of the position.

PHYSICAL DEMANDS:

Lifting 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds.

Intermittent standing, walking and sitting.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operating controls.

Occasional bending, twisting, and reaching.

Communicating orally in a clear manner.

Distinguishing sounds at various frequencies and volumes.

Distinguishing people or objects at varied distances under a variety of light conditions.

This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description.

Reviewed: 08/10/15

Brown County
Sheriff's Office
Budget Status Report

BUDGET STATUS REPORT

	Amended Annual Budget	YTD Actual	% Used/ Received
Personnel Costs	28,239,269	18,250,726	65%
Operating Expenses	8,007,533	4,932,837	62%
Outlay	391,871	339,353	87%
Property Taxes	27,556,318	18,370,879	67%
Intergovernmental Revenue	6,561,522	4,512,299	69%
Public Charges	1,822,065	1,204,249	66%
Miscellaneous Revenue	510,518	198,838	39%
Other Financing Sources	188,250	118,250	63%

Incl. Sheriff's Office and DARE fund combined

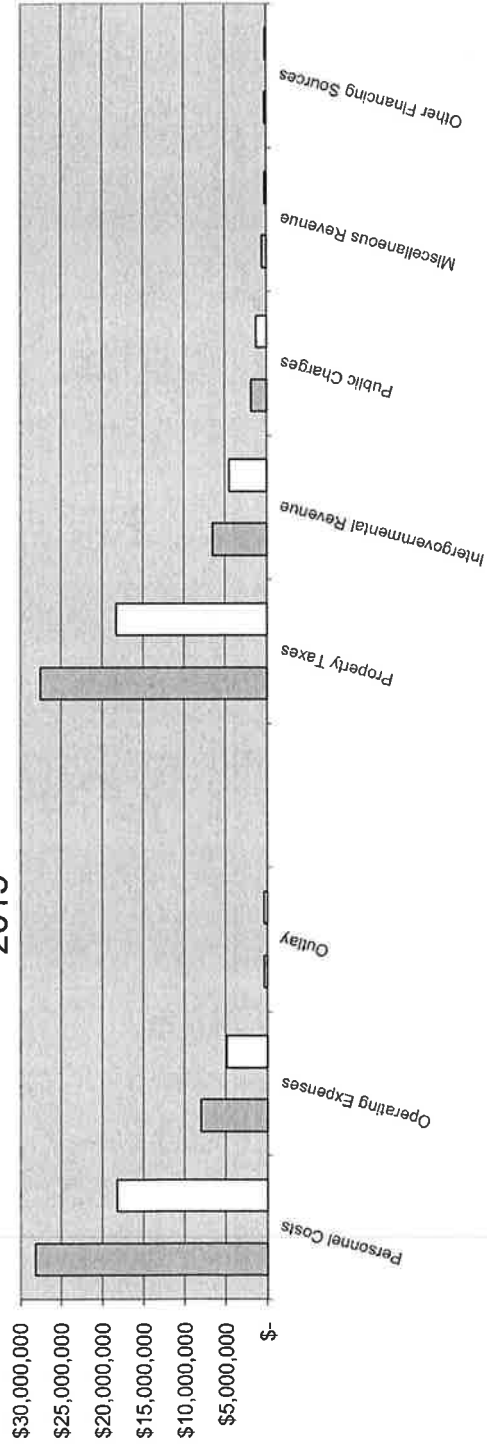
HIGHLIGHTS:

Expenses: Overall expenses through Aug. were 64% of total budget. Personnel costs as a whole were at 65% of budget, based on the pay periods posted through Aug., 66% is expected. Operating expenses overall were at 62% of budget. Outlay is at 90% of budget due to most purchases made earlier in the year.

Revenues: Overall revenues through Aug. were at 67% of total budget. Jail inmate fees and boarding revenues are running ahead of budget, offsetting Jail phone commissions which are down as a result of regulatory changes that began to be seen in later 2014.

Sheriff's Office - Aug.,
2015

■ Amended Annual Budget □ YTD Actual





Sheriff's Office - Budget by Account Classification Report

Through 08/31/15

Prior Fiscal Year Activity Included

Account Classification		Adopted Budget		Amended Budget		Current Month		YTD		YTD		Transactions		Budget - YTD		Rec'd		Prior Year Total	
Fund 100 - GF		Budget		Amendments		Transactions		Encumbrances		Transactions		Transactions		Transactions		%		%	
REVENUE																			
Property taxes	27,556,318.00	.00		27,556,318.00		2,296,359.83		.00		18,370,878.64		9,185,439.36		67		28,028,908.00			
Intergov Revenue	6,420,773.00	140,749.00		6,561,522.00		545,866.67		.00		4,512,299.43		2,049,222.57		69		6,656,324.21			
Public Charges	1,829,265.00	(7,200.00)		1,822,065.00		164,451.21		.00		1,204,248.77		617,816.23		66		1,866,201.66			
Miscellaneous Revenue	246,715.00	16,141.00		262,856.00		27,127.56		.00		193,687.77		69,168.23		74		346,332.65			
Other Financing Sources	70,000.00	118,250.00		188,250.00		.00		.00		118,250.00		70,000.00		63		261,532.89			
REVENUE TOTALS	\$36,123,071.00	\$267,940.00		\$36,391,011.00		\$3,033,805.27		\$0.00		\$24,399,364.61		\$11,991,646.39		67%		\$37,159,299.41			
EXPENSE																			
Personnel Costs	27,916,045.00	108,522.00		28,024,567.00		2,823,021.35		.00		18,122,110.33		9,902,456.67		65		28,048,879.27			
Operating Expenses	7,946,932.00	27,641.00		7,974,573.00		523,624.27		4,780.26		4,923,254.30		3,046,538.44		62		8,356,608.69			
Outlay	260,094.00	131,777.00		391,871.00		.00		11,737.00		339,353.17		40,780.83		90		321,889.68			
EXPENSE TOTALS	\$36,123,071.00	\$267,940.00		\$36,391,011.00		\$3,346,645.62		\$16,517.26		\$23,384,717.80		\$12,989,775.94		64%		\$36,727,377.64			
Fund 100 - GF Totals		\$0.00		\$0.00		(\$312,840.35)		(\$16,517.26)		\$1,014,646.81		(\$998,129.55)				\$431,921.77			
Fund 150 - DARE																			
REVENUE																			
Property taxes	.00	.00		.00		.00		.00		.00		.00		+++		.00			
Intergov Revenue	.00	.00		.00		.00		.00		.00		.00		+++		.00			
Miscellaneous Revenue	247,662.00	.00		247,662.00		.00		.00		5,150.00		242,512.00		2		208,132.00			
Other Financing Sources	.00	.00		.00		.00		.00		.00		.00		+++		13,492.40			
REVENUE TOTALS	\$247,662.00	\$0.00		\$247,662.00		\$0.00		\$0.00		\$5,150.00		\$242,512.00		2%		\$221,624.40			
EXPENSE																			
Personnel Costs	214,702.00	.00		214,702.00		22,885.79		.00		128,615.70		86,086.30		60		197,138.89			
Operating Expenses	32,960.00	.00		32,960.00		4,089.20		.00		9,583.17		23,376.83		29		8,926.84			
EXPENSE TOTALS	\$247,662.00	\$0.00		\$247,662.00		\$26,974.99		\$0.00		\$138,198.87		\$109,463.13		56%		\$206,065.73			
Fund 150 - DARE Totals		\$0.00		\$0.00		(\$26,974.99)		\$0.00		(\$133,048.87)		\$133,048.87				\$15,558.67			
Grand Totals																			
REVENUE TOTALS	36,370,733.00	267,940.00		36,638,673.00		3,033,805.27		.00		24,404,514.61		12,234,158.39		67		37,380,923.81			
EXPENSE TOTALS	36,370,733.00	267,940.00		36,638,673.00		3,373,620.61		16,517.26		23,522,916.67		13,099,239.07		64		36,933,443.37			
Grand Totals	\$0.00	\$0.00		\$0.00		(\$339,815.34)		(\$16,517.26)		\$881,597.94		(\$865,080.68)				\$447,480.44			

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October 21, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION FOR THE CREATION OF A
CRIME PREVENTION FUNDING BOARD**

WHEREAS, a person who commits a crime in the county cost the county taxpayers money with the use of the criminal justice court system, incarceration and treatment; and,

WHEREAS, it is beneficial for a community to prevent crime, which saves the taxpayers money by preventing use of the criminal justice system and improves the quality of life for its citizens; and,

WHEREAS, pursuant to Wisconsin Statute §59.54 (28) (b), Brown County may create a Crime Prevention Funding Board to assist with crime prevention in the county; and,

WHEREAS, the Crime Prevention Funding Board shall consist of seven members pursuant to Wis. Stat. §59.54 (28)(c), which includes the presiding Judge of the circuit court or his/her designee, the Sheriff or his/her designee, the District Attorney or his/her designee, the County Executive or his/her designee, the Mayor of the largest municipality in the county or his/her designee, a representative of the Public Defender's office or his/her designee and a person chosen by a majority vote of the Sheriff and all of the Chiefs of Police Departments that are located within the county; and,

WHEREAS, the funds for the Crime Prevention Funding Board to distribute, will be obtained by the Brown County Courts by imposing a \$20 surcharge on each misdemeanor or felony count on which a conviction occurs pursuant to Wis. Stat. §973.0455, as amended from time to time, which funds shall be used to fund programs to prevent crime; and,

WHEREAS, for each misdemeanor or felony count on which a conviction occurs the Brown County Clerk of Court shall determine the amount due and collect said amount on each count, transmitting all amounts collected to the Brown County Treasurer for distribution as directed by the Crime Prevention Funding Board; and,

WHEREAS, the Crime Prevention Funding Board will serve the community by granting the funds to those entities allowed pursuant to Wis. Stat. §59.54 (28)(d), for the purpose of crime prevention programs; and,

WHEREAS, the Crime Prevention Funding Board shall submit an annual report pursuant to Wis. Stat. §59.54(28) (e) of its activities to the Brown County Clerk of Courts to be submitted

to the Brown County Board of Supervisors and all the legislative bodies of each municipality located within the county; and,

WHEREAS, the Recipient of a grant of funds from the Crime Prevention Funding Board shall submit an annual report pursuant to Wis. Stat. §59.54(28) (f), of its activities to Brown County and all of the legislative bodies of each municipality located within the county.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors establishes a Crime Prevention Funding Board pursuant to Wis. Stat. §59.54 (28).

BE IT FURTHER RESOLVED, that the Brown County Courts impose a surcharge on any misdemeanor or felony conviction count on which a conviction occurs in the amount of \$20 or as allowed under Wis. Stat. §973.0455, as amended from time to time.

BE IT FURTHER RESOLVED, that for each misdemeanor or felony count on which a conviction occurs the Brown County Clerk of Court shall determine the amount due and collect said amount on each count, transmitting all amounts collected to the Brown County Treasurer for distribution as directed by the Crime Prevention Funding Board.

BE IT FURTHER RESOLVED, that the Crime Prevention Funding Board shall submit an annual report pursuant to Wis. Stat. §59.54(28) (e), of its activities to the Brown County Clerk of Courts to be submitted to the Brown County Board of Supervisors and all the legislative bodies of each municipality located within the county.

BE IT FURTHER RESOLVED, the Recipient of a Grant from the Crime Prevention Funding Board shall submit an annual report pursuant to Wis. Stat. §59.54(28) (f), of its activities to Brown County and all of the legislative bodies of each municipality located within the county

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Authored by: Brown County Corporation Counsel

Approved as to form by Corporation Counsel

Fiscal Note: This resolution does not require an appropriation form the General Fund. The Clerk of Courts will incorporate this surcharge into their normal fee collection process.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
HAEFS	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
KAYE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
LA VIOLETTE	14				
KATERS	15				
KASTER	16				
VAN DYCK	17				
JAMIR	18				
ROBINSON	19				
CLANCY	20				
CAMPBELL	21				
MOYNIHAN, JR.	22				
BLOM	23				
SCHADEWALD	24				
LUND	25				
FEWELL	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



WARREN P. KRAFT

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 09/24/2015
REQUEST TO: County Board
MEETING DATE: 10/21/15
REQUEST FROM: Public Safety Committee
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION FOR THE CREATION OF A CRIME PREVENTION FUNDING BOARD

ISSUE/BACKGROUND INFORMATION: Creation of a Crime Prevention Funding Board pursuant to Wis. Stat. §59.54 (28) (b), for the collection of fees on each misdemeanor or felony count on which a conviction occurs in the Brown County Courts to be used for distribution as directed by the Crime Prevention Funding Board in funding crime prevention programs.

ACTION REQUESTED:

It is requested that the County Board approve the resolution for the creation of the Crime Prevention Funding Board.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? _____
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☒ Yes ☐ No
 1. If yes, in which account? _____

The Clerk of Courts will incorporate this surcharge into their normal fee collection process.

2. If no, how will the impact be funded?

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

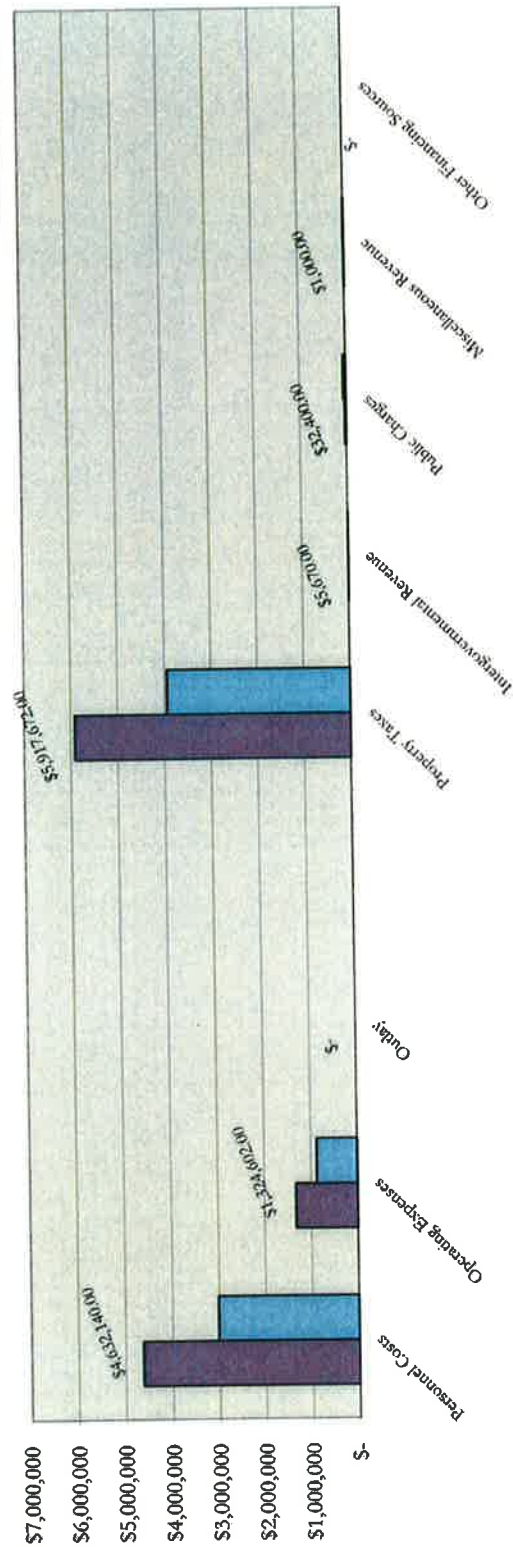
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Brown County
Public Safety Communications
Budget Status Report

****UNAUDITED****

	8/31/2015	YTD
	Annual	Actual
Personnel Costs	\$ 4,632,140.00	\$ 3,022,640.96
Operating Expenses	\$ 1,324,602.00	\$ 867,480.70
Outlay	\$ -	\$ -
Property Taxes	\$ 5,917,672.00	\$ 3,945,114.64
Intergovernmental Revenue	\$ 5,670.00	\$ 8,677.41
Public Charges	\$ 32,400.00	\$ 55,562.00
Miscellaneous Revenue	\$ 1,000.00	\$ 10,752.30
Other Financing Sources	\$ -	\$ -

Public Safety Communications - August 31, 2015





****UNAUDITED****

Public Safety Communication

Through 08/31/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification									
Fund 100 - GF									
REVENUE									
Property Taxes	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year YTD
Interflow Revenue	5,917,672.00	.00	5,917,672.00	493,139.33	.00	3,945,114.64	1,972,557.36	67	3,741,251.36
Public Charges	5,670.00	.00	5,670.00	1,993.98	.00	8,677.41	(3,007.41)	153	103,951.40
Miscellaneous Revenue	32,400.00	.00	32,400.00	.00	.00	55,562.00	(23,162.00)	171	14,616.00
Other Financing Sources	1,000.00	.00	1,000.00	150.00	.00	10,752.30	(9,752.30)	1075	5,108.03
	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$5,956,742.00	\$0.00	\$5,956,742.00	\$495,283.31	\$0.00	\$4,020,106.35	\$1,936,635.65	67%	\$3,864,926.79
EXPENSE									
Personnel Costs	4,632,140.00	.00	4,632,140.00	514,996.18	.00	3,022,640.96	1,609,499.04	65	3,093,386.84
Operating Expenses	1,324,602.00	.00	1,324,602.00	98,831.71	17,237.68	867,480.70	439,883.62	67	683,291.62
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	65,424.05
EXPENSE TOTALS	\$5,956,742.00	\$0.00	\$5,956,742.00	\$613,827.89	\$17,237.68	\$3,890,121.66	\$2,049,382.66	66%	\$3,842,102.51
Fund 100 - GF Totals									
REVENUE TOTALS	5,956,742.00	.00	5,956,742.00	495,283.31	.00	4,020,106.35	1,936,635.65	67	3,864,926.79
EXPENSE TOTALS	5,956,742.00	.00	5,956,742.00	613,827.89	17,237.68	3,890,121.66	2,049,382.66	66	3,842,102.51
Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	(\$118,544.58)	(\$17,237.68)	\$129,984.69	(\$112,747.01)		\$22,824.28
Grand Totals									
REVENUE TOTALS	5,956,742.00	.00	5,956,742.00	495,283.31	.00	4,020,106.35	1,936,635.65	67	3,864,926.79
EXPENSE TOTALS	5,956,742.00	.00	5,956,742.00	613,827.89	17,237.68	3,890,121.66	2,049,382.66	66	3,842,102.51
Grand Totals	\$0.00	\$0.00	\$0.00	(\$118,544.58)	(\$17,237.68)	\$129,984.69	(\$112,747.01)		\$22,824.28

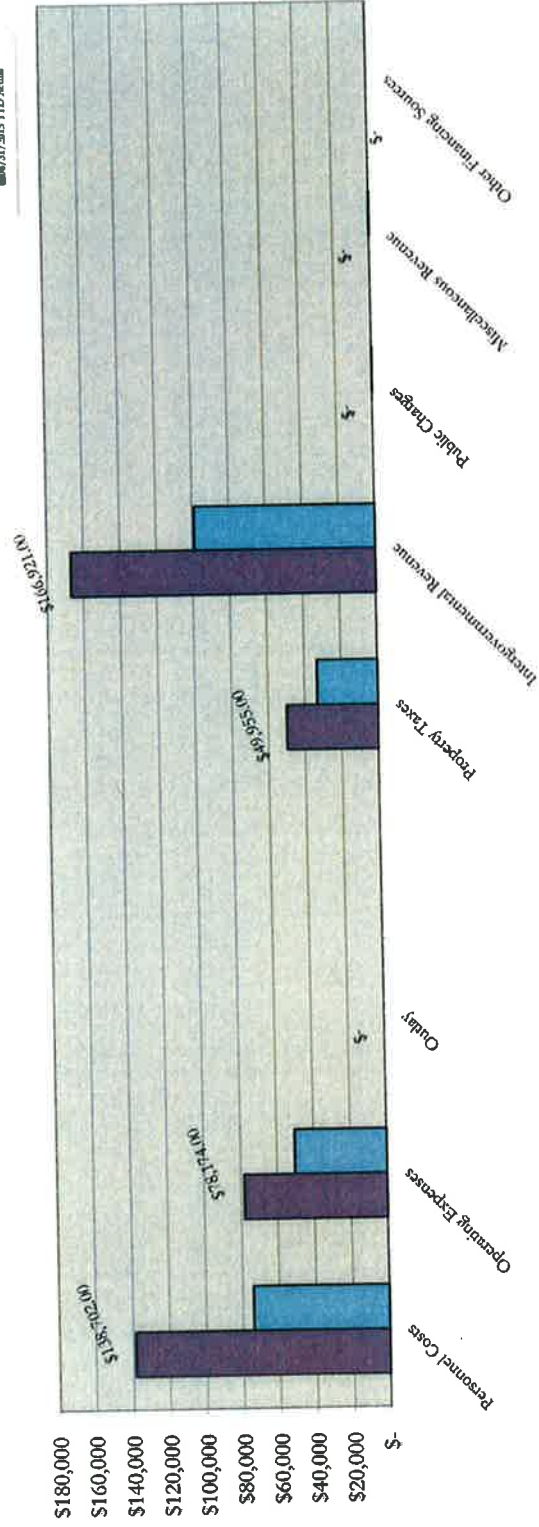
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****UNAUDITED****

Brown County
Emergency Management
Budget Status Report

	8/31/2015	
	Annual	YTD
	Budget	Actual
Personnel Costs	\$ 138,702.00	\$ 74,181.62
Operating Expenses	\$ 78,174.00	\$ 50,221.31
Outlay	\$ -	\$ -
Property Taxes	\$ 49,955.00	\$ 33,303.36
Intergovernmental Revenue	\$ 166,921.00	\$ 99,118.42
Public Charges	\$ -	\$ 29.95
Miscellaneous Revenue	\$ -	\$ 318.99
Other Financing Sources	\$ -	\$ -

Emergency Management - August 31, 2015





****UNAUDITED****

Emergency Management

Through 08/31/15

Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - Transactions	% used/ Rec'd	Prior Year YTD
Fund 100 - GF										
REVENUE										
Property Taxes		49,955.00	.00	49,955.00	4,162.92	.00	33,303.36	16,651.64	67	37,272.64
Intergov Revenue		166,921.00	.00	166,921.00	11,109.19	.00	99,118.42	67,802.58	59	118,755.78
Public Charges		.00	.00	.00	.00	.00	29.95	(29.95)	+++	179.70
Miscellaneous Revenue		.00	.00	.00	.00	.00	318.99	(318.99)	+++	.00
Other Financing Sources		.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS		\$216,876.00	\$0.00	\$216,876.00	\$15,272.11	\$0.00	\$132,770.72	\$84,105.28	61%	\$156,208.12
EXPENSE										
Personnel Costs		138,702.00	.00	138,702.00	9,528.66	.00	74,181.62	64,520.38	53	87,111.40
Operating Expenses		78,174.00	.00	78,174.00	4,866.23	.00	50,221.31	27,952.69	64	56,190.03
Outlay		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		\$216,876.00	\$0.00	\$216,876.00	\$14,394.89	\$0.00	\$124,402.93	\$92,473.07	57%	\$143,301.43
Fund 100 - GF Totals		\$0.00	\$0.00	\$0.00	\$877.22	\$0.00	\$8,367.79	(\$8,367.79)		\$12,906.69
Grand Totals		\$0.00	\$0.00	\$0.00	\$15,272.11	\$0.00	\$132,770.72	\$84,105.28	61	\$156,208.12
REVENUE TOTALS		\$216,876.00	\$0.00	\$216,876.00	\$15,272.11	\$0.00	\$132,770.72	\$84,105.28	61	\$156,208.12
EXPENSE TOTALS		\$216,876.00	\$0.00	\$216,876.00	\$14,394.89	\$0.00	\$124,402.93	\$92,473.07	57	\$143,301.43
Grand Totals		\$0.00	\$0.00	\$0.00	\$877.22	\$0.00	\$8,367.79	(\$8,367.79)		\$12,906.69

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**Brown County
Medical Examiner
Budget Status Report**

BUDGET STATUS REPORT

	Amended Annual Budget	YTD Actual	% Used/ Received
Personnel Costs	398,147	234,160	58.8%
Operating Expenses	232,243	164,561	70.9%
Property Taxes	153,328	102,219	66.7%
Intergovernmental Revenue	87,120	52,208	59.9%
Public Charges	389,942	215,688	55.3%

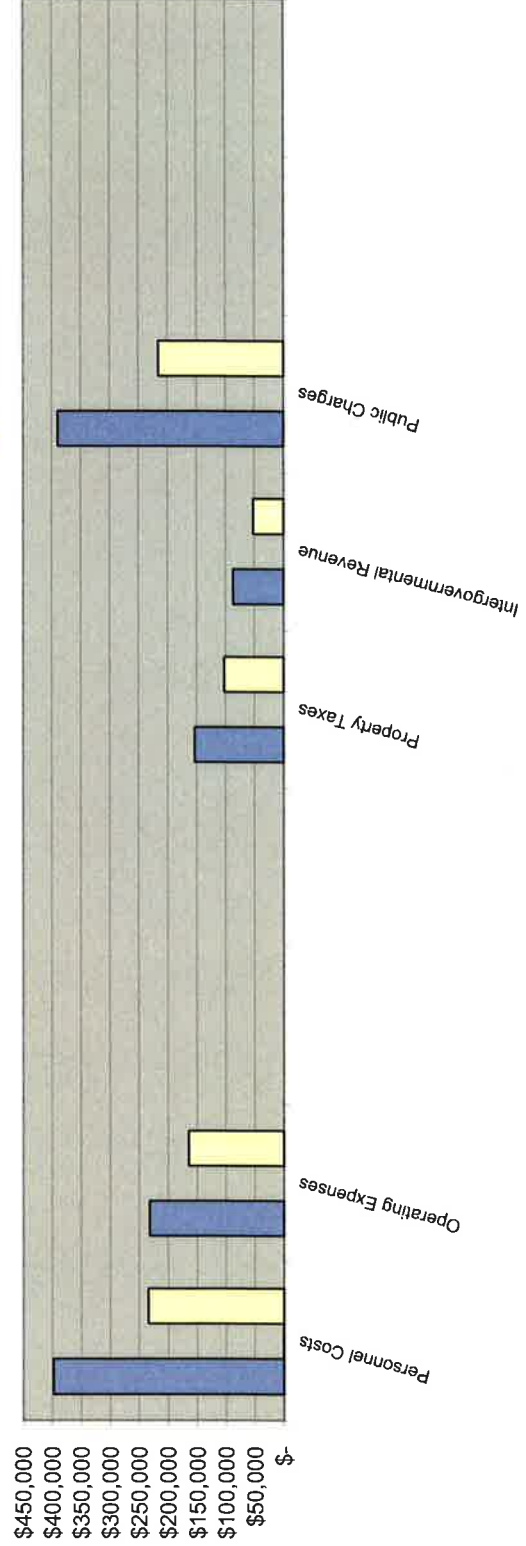
HIGHLIGHTS:

Expenses:

Revenues:

Medical Examiner - August 2015

■ Amended Annual Budget
□ YTD Actual





Budget by Account Classification Report - Medical Examiner's Office

Through 08/31/15

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances YTD	Transactions YTD	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF									
REVENUE									
Property taxes	153,328.00	.00	153,328.00	12,777.33	.00	102,218.64	51,109.36	67	149,626.00
Intergov Revenue	87,120.00	.00	87,120.00	.00	.00	52,207.66	34,912.34	60	95,769.60
Public Charges	389,942.00	.00	389,942.00	17,415.00	.00	215,688.26	174,253.74	55	342,650.23
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$630,390.00	\$0.00	\$630,390.00	\$30,192.33	\$0.00	\$370,114.56	\$260,275.44	59%	\$588,045.83
EXPENSE									
Personnel Costs	398,147.00	.00	398,147.00	36,372.47	.00	234,160.37	163,986.63	59	312,202.36
Operating Expenses	232,243.00	.00	232,243.00	26,965.99	.00	164,561.06	67,681.94	71	220,653.54
EXPENSE TOTALS	\$630,390.00	\$0.00	\$630,390.00	\$63,338.46	\$0.00	\$398,721.43	\$231,668.57	63%	\$532,855.90
Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	(\$33,146.13)	\$0.00	(\$28,606.87)	\$28,606.87		\$55,189.93
Grand Totals	\$0.00	\$0.00	\$0.00	(\$33,146.13)	\$0.00	(\$28,606.87)	\$28,606.87		\$55,189.93
Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	(\$33,146.13)	\$0.00	(\$28,606.87)	\$28,606.87		\$55,189.93
Grand Totals	\$0.00	\$0.00	\$0.00	(\$33,146.13)	\$0.00	(\$28,606.87)	\$28,606.87		\$55,189.93

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2015 Brown County Medical Examiner Activity Spreadsheet

	Investigations	Auto	Ext	Cremations	Hospice	Suicides	Homicides	MVA	Non MVA	Acc	Nat	Undet	Amd DC
January	83	5	1	116	43	3	0	2	10		69	0	0
February	82	4	1	77	52	1	1	1	8		71	0	0
March	91	4	5	109	50	3	0	1	12		77	0	0
April	84	2	2	86	48	1	1	1	6		75	0	0
May	96	7	2	81	41	2	0	2	5		87	0	0
June	96	6	6	109	60	4	1	1	4		86	0	3
July	97	9	4	108	51	5	0	4	6		82	0	0
August	101	9	5	74	56	4	0	3	3		91	0	2 6 pending
September	89	4	4	83	55	3	0	0	3		83	0	0 8 pending
October													
November													
December													
Totals	819	50	30	843	456	26	3	15	57		721	0	5

<u>Previous Years</u>													
End of Sept 2014	723	36	32	808	440	28	5	9	60		614	2	1
End of Sept 2013	766	28	38	752	427	30	3	8	74		656	3	1

<u>Previous Years</u>													
2014 Totals	1019	50	40	1118	613	34	5	9	82		882	2	0
2013 Totals	1031	36	43	986	579	35	4	95	10		894	5	1

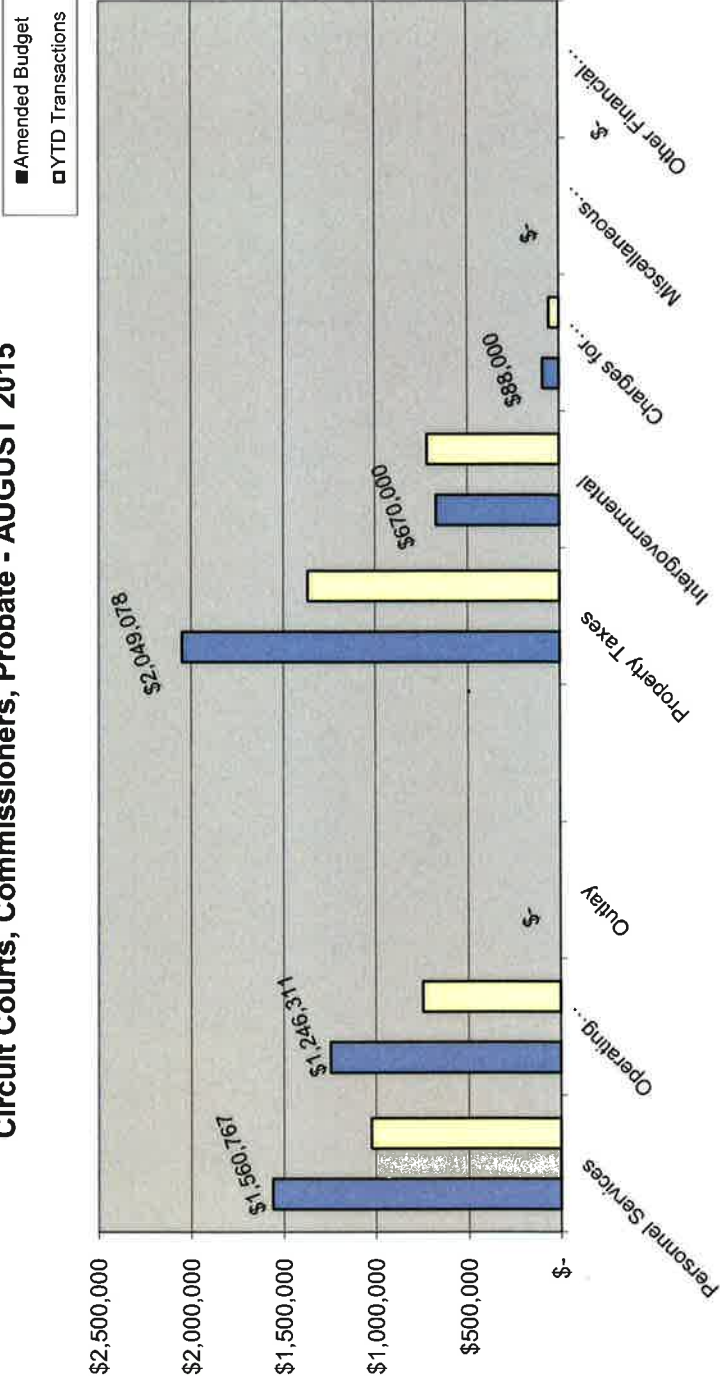
Brown County

Circuit Courts 1-8, Court Commissioners, Register in Probate

Budget Status Report - August 2015

	Amended Budget	YTD Transactions
Personnel Services	\$ 1,560,767	\$ 1,025,598
Operating Expenses	\$ 1,246,311	\$ 746,771
Outlay	\$ -	\$ -
Property Taxes	\$ 2,049,078	\$ 1,366,052
Intergovernmental	\$ 670,000	\$ 717,760
Charges for Sales & Services	\$ 88,000	\$ 54,286
Miscellaneous Revenue	\$ -	\$ -
Other Financial Sources	\$ -	\$ -

Circuit Courts, Commissioners, Probate - AUGUST 2015





Courts/Comm/Probate (August 2015)

Through 08/31/15

Prior Fiscal Year Activity Included

Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 100 - GF									
REVENUE									
Property taxes	2,049,078.00	.00	2,049,078.00	170,756.50	.00	1,366,052.00	683,026.00	67	1,351,751.36
Intergov Revenue	670,000.00	.00	670,000.00	.00	.00	717,760.00	(47,760.00)	107	625,640.00
Public Charges	88,000.00	.00	88,000.00	5,291.37	.00	54,285.65	33,714.35	62	56,822.01
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$2,807,078.00	\$0.00	\$2,807,078.00	\$176,047.87	\$0.00	\$2,138,097.65	\$668,980.35	76%	\$2,034,213.37
EXPENSE									
Personnel Costs	1,560,767.00	.00	1,560,767.00	184,124.58	.00	1,025,598.20	535,168.80	66	999,792.63
Operating Expenses	1,246,311.00	.00	1,246,311.00	87,965.02	27,541.00	746,770.80	471,999.20	62	741,708.16
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$2,807,078.00	\$0.00	\$2,807,078.00	\$272,089.60	\$27,541.00	\$1,772,369.00	\$1,007,168.00	64%	\$1,741,500.79
Fund 100 - GF Totals	2,807,078.00	.00	2,807,078.00	176,047.87	.00	2,138,097.65	668,980.35	76	2,034,213.37
REVENUE TOTALS	2,807,078.00	.00	2,807,078.00	176,047.87	.00	2,138,097.65	668,980.35	76	2,034,213.37
EXPENSE TOTALS	2,807,078.00	.00	2,807,078.00	272,089.60	27,541.00	1,772,369.00	1,007,168.00	64	1,741,500.79
Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	(\$96,041.73)	(\$27,541.00)	\$365,728.65	(\$338,187.65)		\$292,712.58
Grand Totals									
REVENUE TOTALS	2,807,078.00	.00	2,807,078.00	176,047.87	.00	2,138,097.65	668,980.35	76	2,034,213.37
EXPENSE TOTALS	2,807,078.00	.00	2,807,078.00	272,089.60	27,541.00	1,772,369.00	1,007,168.00	64	1,741,500.79
Grand Totals	\$0.00	\$0.00	\$0.00	(\$96,041.73)	(\$27,541.00)	\$365,728.65	(\$338,187.65)		\$292,712.58